

**GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
January 7, 2013  
6:30 p.m.**

**AGENDA**

**1. Call to Order (President Pro Tempore)**

**2. Pledge of Allegiance**

**3. Roll Call**

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

**4. Election of Board President for 2013** - Any member of the Board may be nominated for President, a second is not necessary. On election, the new President will chair the Board meeting.

**Nomination** \_\_\_\_\_ **Motion**

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

Nominations for Board President closed.

Election:

Moved to approve \_\_\_\_\_ as President for 2013.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

\_\_\_\_\_ is elected President of the Granville Board of Education for 2013.

**NEWLY ELECTED PRESIDENT PRESIDING**

**5. Election of Board Vice-President for 2013** - Any member of the Board may be nominated for Vice President, a second is not necessary.

**Nomination** \_\_\_\_\_ **Motion**

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

Nominations for Board Vice President closed.

Election:

Moved to approve \_\_\_\_\_ as Vice President for 2013.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

\_\_\_\_\_ is elected Vice President of the Granville Board of Education for 2013.

## 6. Approval of Board Policies and Regulations Currently in Effect

Motion: Adopt the Granville Exempted Village School District policies and regulations currently in effect at the end of 2012 for 2013 until they are modified by Board action.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

## 7. Adoption of Agenda and Meeting Notification Procedures

Motion: Adopt the Agenda and Meeting Notification Procedure as Presented:

### NOTIFICATION OF BOARD MEETINGS

Due notice of all official Board meetings will be given to the press, the public, and all Board members.

**Organizational Meeting** – A notice of the organizational meeting, including any special or regular meeting following the organizational meeting, will be given in the same manner as notice for regular and special meetings of the Board.

**Regular Meetings** - A notice of the time and place of the regularly scheduled meetings, or of any change in time or place thereof, will be given to the media and those requesting advance personal notice at least 48 hours prior to the meeting.

**Special Meetings** - A special meeting may be called by the president or treasurer or by any two members of the Board by serving written notice of the time and place of the meeting upon each Board member at least two days before the meeting date. The notice must be signed by the officers and members calling the meeting.

The Board will not hold a special meeting unless it gives at least 24 hours notice to the news media who have requested notification, except that, in the event of an

emergency, the member or members calling the meeting will notify the media that have requested notification immediately of the time, place, and purpose of the meeting.

**Personal Notice of Meetings** - Any person who wishes to receive personal notice of any change in time or place of a regular meeting, or of any regular or special meeting of the Board at which any specific type of business is to be discussed, may receive the advance notice by requesting the treasurer to put their name on a mailing list.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

**8. Board Member/Designee Assignments**

	<u><b>2012 Assignments</b></u>	<u><b>2013 Assignments</b></u>
Granville Recreation District	<u>Kraig Koester</u>	<u>Kraig Koester – Last Yr</u>
C-TEC	<u>Jennifer Cornman</u>	_____
Granville Education Foundation	<u>Katie Rentel</u>	_____
Granville Foundation	<u>Amy Deeds</u>	_____
Licking County Tax Incentive Review Committee	<u>Mike Sobul</u>	_____
Newark-Granville Community Authority	<u>Katie Rentel</u>	_____
Granville Village Planning Commission	<u>Doug Eklof</u>	<u>Doug Eklof</u>
Granville Chamber of Commerce	<u>Jeff Brown</u>	_____
	<u>Mike Sobul</u>	_____
Regional Advisory Council	<u>Jeff Brown</u>	_____
Legislative Liaison	<u>Jennifer Cornman</u>	_____
Levy Committee	_____	_____

**9. Superintendent’s Committee Assignments**

**2013 Assignments**

Benchmark 1: Whole Child Committee \_\_\_\_\_

Benchmark 2: World Class Education Committee \_\_\_\_\_

Benchmark 3: Operations and Resources Committee \_\_\_\_\_

Benchmark 4: Finance Committee \_\_\_\_\_

Benchmark 5: Community Committee \_\_\_\_\_

**10. Board Member Compensation**

For all **new terms** commencing after the date of this resolution, members of the Board of Education shall be compensated at the rate of \$25.00 per meeting.

*Reference O.R.C. 3313.12, and Article II, Section 20 of the Ohio Constitution prohibits any increase or decrease in compensation of a public officer during his existing term of office.*

**11. Resolution to Create Service Fund**

WHEREAS, such sums of money to be known as the service fund and to be used in paying the expenses of members of the Board and their official representatives, when said expenses are actually incurred in the performance of their duties inside of the school district.

NOW WHEREAS, be it resolved, that the Board of Education does hereby appropriate for the purpose of said service fund this amount of \$3,000.00.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

**12. Resolution to Establish Board Meeting Times, Dates, and Locations**

BE IT RESOLVED that the Board of Education sets the meeting dates for regular Board meetings and scheduled special meetings as needed. All regular meetings will begin at 6:30 p.m. in the district office. The regular meeting dates may be changed when needed by the Board.

Proposed Meeting Schedule for Regular Meetings

<u>DATE</u>	<u>Meeting/Work Session</u>
Monday, January 7, 2013	<b>Organizational Meeting</b> Regular Meeting
Monday, February 11, 2013	Regular Meeting
Monday, March 4, 2013	<b>Work Session</b>
Monday, March 18, 2013	Regular Meeting
Monday, April 1, 2013	<b>Work Session</b>
Monday, April 15, 2013	Regular Meeting
Monday, May 6, 2013	<b>Work Session</b>
Monday, May 20, 2013	Regular Meeting
Monday, June 17, 2013 (FY Year End)	Regular Meeting
❖ July, 2013	<b>(To Be Determined)</b>
Monday, August 26, 2013	Regular Meeting
Monday, September 16, 2013	Regular Meeting
Monday, October 7, 2013	<b>Work Session</b>
Monday, October 21, 2013	Regular Meeting
Monday, November 4, 2013	<b>Work Session</b>
Monday, November 18, 2013	Regular Meeting
Monday, December 16, 2013	Regular Meeting

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Dr. Rentel\_\_\_\_

**13. Standing Authorizations for the Calendar Year**

Moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Board empower the following employees to act on its behalf:

**13a. Authorize the Superintendent to Hire Staff Between Board Meetings**

The Superintendent is authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to

employment created by law or Board policy. The authorization provided by this resolution shall [remain in effect until withdrawn by formal action of this Board] [commence on January 7, 2013 and remain in effect through January 2014].

**13b. Authorize the Superintendent to Accept Resignations**

The Superintendent is authorized, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall [remain in effect until withdrawn by formal action of this Board] [commence on January 7, 2013 and remain in effect through January 2014].

**13c. Authorize the Treasurer to Pay Bills and Payroll**

Authorizes the Treasurer to pay all bills and payroll liabilities within the limits of the appropriation resolution as bills are received and when merchandise has been received in good condition.

**13d. Authorize Memberships for 2013**

Authorizes renewal of the following memberships in the following organizations for the 2013 calendar year:

- Ohio School Board Association
- Metropolitan Educational Council

**13e. Authorize Investment of Funds**

The Treasurer is authorized to invest in accordance with the current district investment policy interim funds and tax collection advances as they become available for the purpose of realizing interest income for the school district.

**13f. Designate the Superintendent as Purchasing Agent**

The Superintendent is designated the purchasing agent for all purchases made by the Board of Education up to the limit prescribed by law.

**13g. Authorize Participation in State and Federal Projects or Programs**

Authorizes the Superintendent and/or the Director of Curriculum and Instruction as the Board's official representative for submitting all county, state and federal projects or programs.

Authorization for the Superintendent, without further action by the Board, to apply on behalf of said district to participate in any federal and state projects or programs for which approval by said Board is required. Authorizes the Treasurer to pay stipends in the amount specified when authorized by grant applications.

**13h. Waive Reading Board Minutes**

Authorization to waive the Treasurer reading the Board minutes of prior meetings at the Board of Education regular meeting and special meetings.

**13i. Authorize Superintendent To Approve Field Trips**

The Superintendent is authorized to approve field trips as needed. Board members will be informed of approved field trips in a timely manner.

**13j. Authorize Expenditure of Meeting and Other Incidental Expenses**

The Board authorizes the Superintendent to expend public funds for coffee, meals, refreshments and other amenities (i.e., flowers, awards) within the appropriate budgets in compliance with Auditor of State Bulletin 2004-002.

**13k. Acceptance of Responsibility for Concession Stand Operations**

Authorize the Superintendent to send the required annual letter to the Licking County Health Department accepting responsibility for the concession operations for the Granville Exempted Village School District.

Dr. Cornman\_\_\_Ms. Deeds \_\_\_Mr. Ginise \_\_\_Mr. Miller\_\_\_ Dr. Rentel\_\_\_

**14. Adjournment**

Motion: To adjourn the Organizational Meeting.

Dr. Cornman\_\_\_Ms. Deeds \_\_\_Mr. Ginise \_\_\_Mr. Miller\_\_\_ Dr. Rentel\_\_\_

**GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION  
January 7, 2013**

**AGENDA**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. President's Welcome**
- 4. Roll Call**

Dr. Cornman\_\_\_Ms. Deeds \_\_\_Mr. Ginise \_\_\_Mr. Miller\_\_\_ Dr. Rentel\_\_\_

**5. School Board Recognition Month**

The Ohio School Boards Association is celebrating School Board Recognition Month during January to build awareness and understanding of the vital role that an elected board of education plays in our society. The Granville Board of Education, like school boards across our state and country, provides critical leadership to our students, staff and community.

Our school board sets the direction for our public schools by envisioning the community's educational future. It sets policies and procedures to govern all aspects of school district operation. The school board keeps attention focused on progress toward the school district's goals and maintains two-way communication with all segments of the community.

On behalf of the students and staff of the Granville Exempted Village Schools, we wish to thank each Board Member for your service and commitment to our schools.

Presentation of Books: *The Six Secrets of Change*

**6. Commendations**

- **Granville High School 2012 SOAR Award for High Progress:** Granville High School Principal, Ryan Bernath along with educators: Elizabeth Smith (English); Susan Hoben (Math); and Amanda Ike (Science) will be recognized for their part in developing value-added educational programs that resulted in GHS being awarded this honor.
- Industrial Tech Presentation – Jon Bennett



7. **Board Discussions**
- Seismic Testing

8. **Public Comments**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

See Board Policy No. 0169.1 – Public Participation at Board Meetings.

9. **Board Reports**

Dr. Jennifer Cornman	C-TEC Board
Thomas Miller	Granville Education Foundation
Amy Deeds	Granville Foundation
Dr. Jennifer Cornman	Legislative Liaison
Katie Rentel	Newark-Granville Community Authority

10. **Action Agenda**

10.01 **All Day Kindergarten Option for a Fee**

Motion: The Superintendent recommends that the Board authorize the Superintendent to design, develop and implement an all-day kindergarten program consistent with Ohio Revised Code Sections 3321.01(G) and 3321.05, such program to become effective with the 2013-14 school year and to include a fee/tuition structure for students who enroll in all-day kindergarten that conforms to the requirements of Section 3321.01(G).

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

10.02 **New Supplemental Position**

Motion: Approval of Girls Lacrosse as a fully funded sport beginning in the 2013-2014 school year. Approval will include: one (1) head varsity coach at Group 2; and two (2) assistants at Group 4 of the Supplemental Salary Groups listed in the GEA Contract for the 2013-2014 school year.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

**10.03 Rescind Reduction in Force**

Motion: Jeffery Schwab, bus driver, effective December 31, 2012.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

**10.04 Grant for Granville Middle School**

*Recommended by Superintendent:*

Motion: To accept the grant from American Dairy Association Mideast and Ohio's Dairy Farmers for Fuel Up to Play 60 Healthy Lifestyle Funding grant in the amount of \$3,000.00.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

**10.05 Grant for Granville Intermediate School**

*Recommended by Superintendent:*

Motion: To accept the Capital Square Foundation Transportation Grant for the transportation expenses for the fourth grade class to tour the Ohio Statehouse Museum Education Center. The grant is in the amount of \$200.00.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

**11. Consent Agenda**

**11.01 Approval of Routine Business by Consent**

*The Superintendent recommends the acceptance of the following consent items.*

**A. Adoption of Minutes:**

Adopt the minutes of the Regular Meeting of the Board of Education held on Monday, December 17, 2012. (**Attachment**)

**B. Retirement:**

*Superintendent recommends with appreciation of service, the following retirement.*

- Karen Wood, bus driver, effective December 31, 2012.

**C. Resignation**

*Superintendent recommends with appreciation of service, the following resignation.*

- Jeffrey Schwab, as a van driver, effective December 31, 2012.

**D. Employment:**

**1. Classified Staff**

*Superintendent recommends employment of the following classified staff contracts pending verification of all licensure requirements, years of experience calculations, and BCII/FBI criminal record checks.*

- Jeffrey Schwab, as a bus driver, effective January 2, 2013.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

**End of Consent Agenda**

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**12. Finances**

**12.01 Financial Statements**

*Recommended by Treasurer:*

Motion: Approval of the December, 2012 financial report.  
(Will be handed out at the meeting)

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

**13. Adjournment**

Motion: To adjourn.

Dr. Cornman \_\_\_ Ms. Deeds \_\_\_ Mr. Ginise \_\_\_ Mr. Miller \_\_\_ Dr. Rentel \_\_\_

## Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the agenda.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to approximately three (3) minutes duration.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- G. The presiding officer may 1) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1