



Granville Board of Education
ORGANIZATIONAL AND REGULAR
MEETING MINUTES
January 6, 2014

Monday, January 6, 2014

The Granville Exempted Village School District Board of Education held its Organizational and Regular meeting at the District Office on this date. President Pro Tempore, Dr. Jennifer Cornman, chaired the meeting.

Call to Order

President Pro Tempore Dr. Jennifer Cornman called the meeting to order at 6:28 p.m.

Roll Call

Responding to roll call: Dr. Jennifer Cornman, Mr. Russell Ginise, Mr. Thomas Miller, and Dr. Kathryn Rental. Also present was Jeff Brown, Superintendent, and Mike Sobul, Treasurer. Ms. Amy Deeds was absent.

ORGANIZATIONAL MEETING

01.06.01 Election of Board President for 2014

Moved by Mr. Ginise to nominate Dr. Jennifer Cornman as Board President for 2014.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rental, aye. Motion carried.

Moved by Dr. Rental to approve Dr. Jennifer Cornman as Board President.

Thereupon, the roll was called to elect Dr. Jennifer Cornman as President.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rental, aye. Motion carried.

NEWLY ELECTED PRESIDENT PRESIDING

01.06.02 Election of Board Vice-President for 2014

Moved by Dr. Cornman to nominate Mr. Ginise for Board Vice-President for 2014.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rental, aye. Motion carried.

Moved by Dr. Rental to approve Mr. Ginise as Board Vice- President.

Thereupon, the roll was called to elect Mr. Ginise as Vice-President.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rental, aye. Motion carried.



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01.06.03 Approval of Board Policies and Regulations Currently in Effect

Moved by Dr. Rentel, seconded by Mr. Ginise to adopt the Granville Exempted Village School District policies and regulations currently in effect at the end of 2013 for 2014 until they are modified by Board action.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.04 Adoption of Agenda and Meeting Notification Procedure

Moved by Mr. Miller, seconded by Mr. Ginise to adopt the Agenda and Meeting Notification Procedure as Presented:

NOTIFICATION OF BOARD MEETINGS

Due notice of all official Board meetings will be given to the press, the public, and all Board members.

Organizational Meeting - A notice of the organizational meeting, including any special or regular meeting following the organizational meeting, will be given in the same manner as notice for regular and special meetings of the Board.

Regular Meetings - A notice of the time and place of the regularly scheduled meetings, or of any change in time or place thereof will be given to the media and those requesting advance personal notice at least 48 hours prior to the meeting.

Special Meetings - A special meeting may be called by the president or treasurer or by any two members of the Board by serving written notice of the time and place of the meeting upon each Board member at least two days before the meeting date. The notice must be signed by the officers and members calling the meeting.

The Board will not hold a special meeting unless it gives at least 24 hours' notice to the news media who have requested notification, except that, in the event of an emergency, the member or members calling the meeting will notify the media that have requested notification immediately of the time, place, and purpose of the meeting.

Personal Notice of Meetings - Any person who wishes to receive personal notice of any change in time or place of a regular meeting, or of any regular or special meeting of the Board at which any specific type of business is to be discussed, may receive the advance notice by requesting the treasurer to put their name on a mailing list.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.



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01.06.05 Board Member/Designee Assignments

Moved by Mr. Ginise and seconded by Dr. Rentel to Approve the following Board Member/Designee Assignments:

2014 Assignments

Granville Recreation District	Mr. Craig Koester
C-TEC	Dr. Jennifer Cornman
Granville Education Foundation	Mr. Thomas Miller
Granville Foundation	Ms. Amy Deeds
Licking County Tax Incentive Review Committee	Mr. Michael Sobul
Newark-Granville Community Authority	Dr. Kathryn Rentel
Granville Village Planning Commission	Vacant
Granville Chamber of Commerce	Mr. Jeffrey Brown
	Mr. Michael Sobul
Regional Advisory Council	Mr. Jeff Brown
Legislative Liaison	Dr. Jennifer Cornman
Levy Committee	Mr. Russell Ginise

Resolution Approving Memorandum of Understanding Among Career & Technology Education Centers and its Associate Members for the Purpose of Compliance with Ohio Revised Code Section 3311.19

1. WHEREAS the Granville School District is an associate member of Career & Technology Education Centers (“C-TEC”) Joint Vocational School District.
2. WHEREAS the 130th General Assembly of the State of Ohio amended the statutory requirements for appointing board members of joint vocational school district boards in Amended Substitute House Bill 59 (the “Budget Bill”).
3. WHEREAS the Granville School District Board of Education has reviewed a “Memorandum of Understanding (“MOU”), attached hereto, among C-TEC and its associate members setting forth the Budget Bill’s new legal requirements for appointments to the C-TEC Board of Education under Section 3311.19 of the Ohio Revised Code.
4. WHEREAS the Granville School Board of Education is a party to the MOU.
5. NOW, THEREFORE BE IT RESOLVED that the Granville School District Board of Education hereby approves the MOU and authorizes and directs the Superintendent to execute the MOU.



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Resolution of Appointment to Career & Technology Education Centers Board of Education

1. WHEREAS Career & Technology Education Centers (“C-TEC”) Joint Vocational School District (“JVSD”) has a vacancy on its board;
2. WHEREAS Granville School District is a member of C-TEC and is authorized by the C-TEC “plan” on file with the State Board of Education to appoint an individual (“Appointee”) to fill the vacancy;
3. WHEREAS Granville School District has reviewed the statutory requirements for making the appointment, including those in Ohio Revised Code 3311.19 (as amended) and its requirements that join vocational school district (JVSD) Board members have experienced as chief executive officers, chief financial officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy; and the requirement with JVSD board members represent employers in the region served by the C-TEC and be qualified to consider the state’s workforce needs with an understanding of the skills, training and education needed for current and future employment opportunities in the state; and the requirement that JVSD Board members be selected based on the diversity of the employers in the territory served by [Name of School];
4. WHEREAS Granville School District has performed and documented its due diligence in considering the Appointee’s qualifications, including the Appointee’s qualifications to meet the legal requirements to serve;
5. WHEREAS Granville School District is party to a Memorandum of Understanding (“MOU”) with C-TEC and the other school districts that make up the JVSD and this appointment is in keeping with the terms of the MOU; **(Attachment)**
6. NOW, THEREFORE BE IT RESOLVED that the Granville School District Board of Education appoints Dr. Jennifer Cornman to the C-Tec Joint Vocational District Board of Education for a three-year term of office to commence on January 6, 2014 and to expire on January 2017.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

Superintendent’s Committee Assignments

Moved by Dr. Rentel, seconded by Mr. Miller to accept the Superintendent’s Committee Assignments:

Benchmark 1: Whole Child Committee	Dr. Jennifer Cornman/Dr. Kathryn Rentel
Benchmark 2: World Class Education Committee	Dr. Kathryn Rentel/Mr. Thomas Miller
Benchmark 3: Operations and Resources Committee	Mr. Russell Ginise
Benchmark 4: Finance Committee	Mr. Thomas Miller/Mr. Russell Ginise
Benchmark 5: Community Committee	Ms. Amy Deeds

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.06 Board Member Compensation

Moved by Mr. Ginise, seconded by Dr. Rentel, to approve board member compensation rates:



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For all **new terms** commencing after the date of this resolution, members of the Board of Education shall be compensated at the rate of \$25.00 per meeting.

Reference O.R.C. 3313.12, and Article II, Section 20 of the Ohio Constitution prohibits any increase or decrease in compensation of a public officer during his existing term of office. (On file in the Treasurer's office)

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.07 RESOLUTION TO CREATE SERVICE FUND

Moved by Mr. Ginise, seconded by Dr. Rentel to approve the following Resolution:

WHEREAS, such sums of money to be known as the service fund and to be used in paying the expenses of members of the Board and their official representatives, when said expenses are actually incurred in the performance of their duties inside of the school district.

NOW WHEREAS, be it resolved, that the Board of Education does hereby appropriate for the purpose of said service fund this amount of \$3,000.00.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.08 Resolution to Establish Board Meeting Times, Dates, and Locations

Moved by Mr. Miller, seconded by Mr. Ginise to approve the following Resolution:

BE IT RESOLVED that the Board of Education sets the meeting dates for regular Board meetings and scheduled special meetings as needed. All regular meetings will begin at 6:30 p.m. in the district office. The regular meeting dates may be changed when needed by the Board.

Proposed Meeting Schedule for Regular Meetings

<u>DATE</u>	<u>Meeting/Work Session</u>
Monday, January 6, 2014	<i>Organizational Meeting</i>
	Regular Meeting
Monday, February 10, 2014	Regular Meeting
Monday, March 4, 2013	Regular Meeting
Monday, March 17, 2014	Regular Meeting
Monday, April 21, 2014	Regular Meeting
Monday, May 12, 2014	Regular Meeting
Monday, May 6, 2013	Regular Meeting
Monday, June 16, 2014	Regular Meeting
Monday, July 7, 2014	Regular Meeting



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Monday, August 18, 2014	Regular Meeting
Monday, August 26, 2014	Regular Meeting
Monday, September 15, 2014	Regular Meeting
Monday, October 20, 2014	Regular Meeting
Monday, November 17, 2014	Regular Meeting
Monday, December 15, 2014	Regular Meeting

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.09 Adopt Standing Authorizations for the Calendar Year

Moved by Mr. Miller, seconded by Dr. Rentel, that the Board empower the following employees to act on its behalf:

Authorize the Superintendent to Hire Staff between Board Meetings

The Superintendent is authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall [remain in effect until withdrawn by formal action of this Board] [commence on January 7, 2013 and remain in effect through January 2014].

Authorize the Superintendent to Accept Resignations

The Superintendent is authorized, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall [remain in effect until withdrawn by formal action of this Board] [commence on January 7, 2014 and remain in effect through January 2015].

Authorize the Treasurer to Pay Bills and Payroll

Authorizes the Treasurer to pay all bills and payroll liabilities within the limits of the appropriation resolution as bills are received and when merchandise has been received in good condition.



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Authorize Memberships for 2014

Authorizes renewal of the following memberships in the following organizations for the 2014 calendar year:

Ohio School Board Association
Metropolitan Educational Council

Authorize Investment of Funds

The Treasurer is authorized to invest in accordance with the current district investment policy interim funds and tax collection advances as they become available for the purpose of realizing interest income for the school district.

Designate the Superintendent as Purchasing Agent

The Superintendent is designated the purchasing agent for all purchases made by the Board of Education up to the limit prescribed by law.

Authorize Participation in State and Federal Projects or Programs

Authorizes the Superintendent and/or the Director of Curriculum and Instruction as the Board's official representative for submitting all county, state and federal projects or programs.

Authorization for the Superintendent, without further action by the Board, to apply on behalf of said district to participate in any federal and state projects or programs for which approval by said Board is required. Authorizes the Treasurer to pay stipends in the amount specified when authorized by grant applications.

Waive Reading Board Minutes

Authorization to waive the Treasurer reading the Board minutes of prior meetings at the Board of Education regular meeting and special meetings.

Authorize Superintendent To Approve Field Trips

The Superintendent is authorized to approve field trips as needed. Board members will be informed of approved field trips in a timely manner.

Authorize Expenditure of Meeting and Other Incidental Expenses

The Board authorizes the Superintendent to expend public funds for coffee, meals, refreshments and other amenities (i.e., flowers, awards) within the appropriate budgets in compliance with Auditor of State Bulletin 2004-002.



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Acceptance of Responsibility for Concession Stand Operations

Authorize the Superintendent to send the required annual letter to the Licking County Health Department accepting responsibility for the concession operations for the Granville Exempted Village School District.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.10 Adjournment

Moved by Mr. Ginise, seconded by Mr. Miller to adjourn the Organizational Meeting at 6:46 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

CONCLUSION OF ACTIONS REQUIRED FOR ORGANIZATIONAL BUSINESS

REGULAR AGENDA BUSINESS