



Granville Board of Education
ORGANIZATIONAL AND REGULAR
MEETING MINUTES
January 9, 2012

Monday, January 9, 2012

The Granville Exempted Village School District Board of Education held its Organizational and Regular meeting at the District Office on this date. President Pro Tempore, Amy Deeds, chaired the meeting.

Call to Order

President Pro Tempore Amy Deeds called the meeting to order at 6:31 p.m.

Roll Call

Responding to roll call: Dr. Jennifer Cornman, Ms. Amy Deeds, Mr. Russell Ginise, Mr. Thomas Miller, and Dr. Kathryn Rental. Also present was Jeff Brown, Superintendent, and Mike Sobul, Treasurer.

ORGANIZATIONAL MEETING

01.12.01 Election of Board President for 2012

Moved by Dr. Cornman, seconded by Mr. Ginise to nominate Ms. Amy Deeds as Board President for 2012.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rental, aye. Motion carried.

Moved by Dr. Cornman, seconded by Mr. Ginise to approve Ms. Amy Deeds as Board President.

Thereupon, the roll was called to elect Ms. Amy Deeds as President.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rental, aye. Motion carried.

NEWLY ELECTED PRESIDENT PRESIDING

01.12.02 Election of Board Vice-President for 2012

Moved by Ms. Deeds, seconded Mr. Ginise to nominate Dr. Cornman for Board Vice-President for 2012.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rental, aye. Motion carried.

Moved by Dr. Rental, seconded by Mr. Ginise to approve Dr. Cornman as Board Vice- President.

Thereupon, the roll was called to elect Dr. Cornman as Vice-President.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rental, aye. Motion carried.



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01.12.03 Approval of Board Policies and Regulations Currently in Effect

Moved by Dr. Cornman, seconded by Mr. Miller to adopt the Granville Exempted Village School District policies and regulations currently in effect at the end of 2011 for 2012 until they are modified by Board action.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.12.04 Adoption of Agenda and Meeting Notification Procedure

Moved by Mr. Ginise, seconded by Dr. Rentel to adopt the Agenda and Meeting Notification Procedure as Presented:

NOTIFICATION OF BOARD MEETINGS

Due notice of all official Board meetings will be given to the press, the public, and all Board members.

Organizational Meeting - A notice of the organizational meeting, including any special or regular meeting following the organizational meeting, will be given in the same manner as notice for regular and special meetings of the Board.

Regular Meetings - A notice of the time and place of the regularly scheduled meetings, or of any change in time or place thereof, will be given to the media and those requesting advance personal notice at least 48 hours prior to the meeting.

Special Meetings - A special meeting may be called by the president or treasurer or by any two members of the Board by serving written notice of the time and place of the meeting upon each Board member at least two days before the meeting date. The notice must be signed by the officers and members calling the meeting.

The Board will not hold a special meeting unless it gives at least 24 hours notice to the news media who have requested notification, except that, in the event of an emergency, the member or members calling the meeting will notify the media that have requested notification immediately of the time, place, and purpose of the meeting.

Personal Notice of Meetings - Any person who wishes to receive personal notice of any change in time or place of a regular meeting, or of any regular or special meeting of the Board at which any specific type of business is to be discussed, may receive the advance notice by requesting the treasurer to put their name on a mailing list.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.12.05 Board Member/Designee Assignments

Moved by Dr. Cornman, seconded by Dr. Rentel to approve the following Appointments:



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2012 Assignments

Granville Recreation District	Craig Koester
C-TEC	Dr. Jennifer Cornman
Granville Education Foundation	Dr. Kathryn Rentel
Granville Foundation	Ms. Amy Deeds
Licking County Tax Incentive Review Committee	Mr. Michael Sobul
Newark-Granville Community Authority	Dr. Kathryn Rentel
Granville Village Planning Commission	Open
Granville Chamber of Commerce	Mr. Jeffrey Brown
	Mr. Michael Sobul
Regional Advisory Council	Mr. Jeff Brown
Legislative Liaison	Dr. Jennifer Cornman

Superintendent's Committee Assignments

Benchmark 1: Whole Child Committee	Dr. Jennifer Cornman/Dr. Kathryn Rentel
Benchmark 2: World Class Education Committee	Dr. Kathryn Rentel/Mr. Thomas Miller
Benchmark 3: Operations and Resources Committee	Mr. Russell Ginise
Benchmark 4: Finance Committee	Mr. Thomas Miller/Mr. Russell Ginise
Benchmark 5: Community Committee	Ms. Amy Deeds/Dr. Jennifer Cornman

Board Member Compensation

For all **new terms** commencing after the date of this resolution, members of the Board of Education shall be compensated at the rate of \$25 per meeting.

Reference O.R.C. 3313.12, and Article II, Section 20 of the Ohio Constitution prohibits any increase or decrease in compensation of a public officer during his existing term of office. (On file in the Treasurer's office)

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

RESOLUTION TO CREATE SERVICE FUND

Moved by Mr. Ginise, seconded by Dr. Cornman to approve the following Resolution:

WHEREAS, such sums of money to be known as the service fund and to be used in paying the expenses of members of the Board and their official representatives, when said expenses are actually incurred in the performance of their duties inside of the school district.

NOW WHEREAS, be it resolved, that the Board of Education does hereby appropriate for the purpose of said service fund this amount of \$3,000.00.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.



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01.12.06 Resolution to Establish Board Meeting Times, Dates, and Locations

Moved by Dr. Cornman, seconded by Dr. Rentel to approve the following Resolution.

BE IT RESOLVED that the Board of Education sets the meeting dates for regular Board meetings and scheduled special meetings as needed. All regular meetings will begin at 6:30 p.m. in the district office. The regular meeting dates may be changed when needed by the Board.

Proposed Meeting Schedule for Regular Meetings

<u>DAY</u>	<u>DATE</u>	<u>YEAR</u>
Monday	January 9 Organizational/Regular Mtg. (6:30 p.m.)	2012
Monday	February 13	2012
Monday	March 19	2012
Monday	April 16	2012
Monday	May 21	2012
Monday	June 18 (FY Year End)	2012
*	July (To Be Determined)	
Monday	August 20	2012
Monday	September 17	2012
Monday	October 15	2012
Monday	November 19	2012
Monday	December 17	2012

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.12.07 Adopt Standing Authorizations for the Calendar Year

Moved by Dr. Cornman, seconded by Mr. Miller, that the Board empower the following employees to act on its behalf:

Authorize The Superintendent To Employ Temporary Personnel

The Superintendent is authorized to employ such temporary personnel as needed for emergency situations and that such employment is to be presented for approval by the Board of Education at the next regular meeting.

Authorize the Treasurer To Pay Bills and Payroll

Authorizes the Treasurer to pay all bills and payroll liabilities within the limits of the appropriation resolution as bills are received and when merchandise has been received in good condition.



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Authorize the Treasurer To Request Tax Advances

Authorizes the Treasurer to request advances from the County Auditor on Real Estate and Personal Property Tax revenue for a period of one year from January 10, 2012 to the January, 2013 Organizational Meeting.

Authorize Memberships for 2012

Authorizes renewal of the following memberships in the following organizations for the 2012 calendar year:

1. Ohio School Board Association
2. Ohio School Board Association Legal Assistance Fund
3. Metropolitan Educational Council

Authorize Investment of Funds

The Treasurer is authorized to invest in accordance with the current district investment policy interim funds and tax collection advances as they become available for the purpose of realizing interest income for the school district.

Designate the Superintendent as Purchasing Agent

The Superintendent is designated the purchasing agent for all purchases made by the Board of Education up to the limit prescribed by law.

Authorize Participation in State and Federal Projects or Programs

Authorizes the Superintendent and/or the Director of Curriculum and Instruction as the Board's official representative for submitting all county, state and federal projects or programs.

Authorization for the Superintendent, without further action by the Board, to apply on behalf of said district to participate in any federal and state projects or programs for which approval by said Board is required. Authorizes the Treasurer to pay stipends in the amount specified when authorized by grant applications.

Waive Reading Board Minutes

Authorization to waive the Treasurer reading the Board minutes of prior meetings at the Board of Education regular meeting and special meetings.



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Authorize Superintendent To Approve Field Trips

The Superintendent is authorized to approve field trips as needed. Board members will be informed of approved field trips in a timely manner.

Authorize Expenditure of Meeting and Other Incidental Expenses

The Board authorizes the Superintendent to expend public funds for coffee, meals, refreshments and other amenities (i.e., flowers, awards) within the appropriate budgets in compliance with Auditor of State Bulletin 2004-002.

Acceptance of Responsibility for Concession Stand Operations

Authorize the Superintendent to send the required annual letter to the Licking County Health Department accepting responsibility for the concession operations for the Granville Exempted Village School District.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.12.08 Adjournment

Moved by Mr. Miller, seconded by Mr. Ginise to adjourn the Organizational Meeting at 6:59 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

CONCLUSION OF ACTIONS REQUIRED FOR ORGANIZATIONAL BUSINESS

REGULAR AGENDA BUSINESS

The Granville Exempted Village School District Board of Education met in regular session at the District office on this date. The President of the Board, Ms. Amy Deeds called the meeting to order at 6:59 p.m. Responding to call was: Dr. Jennifer Cornman, Ms. Amy Deeds, Mr. Russell Ginise, Mr. Thomas Miller, and Dr. Kathryn Rentel. Also present was Mr. Jeff Brown, Superintendent and Mr. Mike Sobul, Treasurer.

Commendations

School Board Recognition Month

The Ohio School Boards Association is celebrating School Board Recognition Month during January to build awareness and understanding of the vital role that an elected board of education plays in our society. The Granville Board of Education, like school boards across our state and country, provides critical leadership to our students, staff and community.



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Our school board sets the direction for our public schools by envisioning the community's educational future. It sets policies and procedures to govern all aspects of school district operation. The school board keeps attention focused on progress toward the school district's goals and maintains two-way communication with all segments of the community.

On behalf of the students and staff of the Granville Exempted Village Schools, we wish to thank each Board Member for your service and commitment to our schools.

Action Agenda Public Comment

- Brad Pfau- 1125 Newark Granville Rd- Granville Resident- Appreciative of Board Policy for home schooled children to participate in extra-curricular activities. The children are excited.
- Dennis Harrington-4036 Canyon Road- Granville Resident- Spoke at November Board meeting. Addressed Board on bullying. Following up for Executive Session on bullying.

Staff Report

- Student Services- Kim Pareso

Board Reports

Dr. Jennifer Cornman Granville Education Foundation, C-TEC Board
Amy Deeds Granville Education Foundation, Granville Foundation

ACTION AGENDA

As recommended by the Superintendent:

01.12.09 Extracurricular Eligibility Requirements for Home Educated Students

Moved by Mr. Ginise, seconded by Dr. Rentel for approval of the Extracurricular Eligibility Requirements for Home Educated Students for the 2012-2013 school year.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.12.10 Granville High School Course Description Book

Moved by Dr. Rentel, seconded by Dr. Cornman for the Approval of the Granville High School 2012-2013 Course Description Book. (on file in the Treasurer's office)

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.



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CONSENT AGENDA

01.12.11 Approval of Routine Business by Consent

Moved by Dr. Cornman, seconded by Dr. Rentel for approval of the following items as recommended by the Superintendent:

Adoption of Minutes - Adopt the minutes of the Regular Meeting of the Board of Education held on Monday, December 19, 2011. (On file in the Treasurer's Office)

Acceptance of Donations/Gifts

- Donation of a tenor sax to the Granville High School Band from the Uland family with an estimated value of \$1000.
- Donation of goggles to the Granville Exempted Village School District from Bloomberg Eye Center with an estimated value of \$500.

Employment

Substitute Contract(s) for the 2011-2012 school year

Superintendent recommends employment of the following substitute contracts pending verification of all licensure requirements, years of experience calculations, and BCII/FBI criminal record checks.

Substitute Teachers for the 2011-2012 school year

- Ashtin Carpenter
- Ryan Sparks

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

End of Consent Agenda

Finances

01.12.12 Financial Statements

Moved by Mr. Ginise, seconded by Dr. Cornman for approval of the December, 2011 financial reports. (On file in the Treasurer's Office)

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.



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01.12.13 Fiscal Year 2012 Amendment - Permanent Appropriations

Moved by Dr. Cornman, seconded by Dr. Rentel to approve the following as recommended by the Treasurer:

Be It Resolved by the Board of Education of the Granville Exempted Village School District, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during the said fiscal year. Legal level of control is set at the fund level.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.
(Appropriations on file in the treasurer's office)

01.12.14 Executive Session

Moved by Dr. Cornman, seconded by Mr. Ginise to enter into Executive Session at 8:08 p.m. prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

The Board President declared the meeting back to open session at 11:00 p.m.

01.12.15 Adjournment

Moved by Dr. Cornman, seconded by Mr. Ginise to adjourn the meeting at 11:00 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

Amy Deeds, President

Mike Sobul, Treasurer