GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION
June 15, 2016
6:30 p.m.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. President’s Welcome

4. Roll Call

Dr. Cornman_____Ms. Deeds _____Mr. Ginise _____Mr. Miller____ Mr. Kohn____

5. Commendations

FCCLA Medalists: Five GMS and GHS students are being recognized for earning gold medals for their projects in their recent state competition in Columbus. In addition, Alex and Sydney Mazik will take their winning project to the National FCCLA Leadership Conference in July in San Diego.


Fairfield Challenge Medalists: Five GMS and GHS students are being recognized for their placements in this environmental science competition, sponsored by Dawes Arboretum.

Honorees: Fiona Carr, Daniel Maurer, Sarah Wallenfelsz, Alexandra Mazik, and Sydney Mazik.

Ohio Governor’s Youth Art Exhibition: Granville High School senior, Anna Moorehead, will be honored for having her art work selected for the Ohio Governor Youth Art Awards as well as having her graphite drawing displayed at the Rhodes Tower.

Leaders for Learning Award Winner: Granville High School math teacher, Renee Runyan, will be honored for receiving the 2015 Leaders for Learning Award presented by the Licking County Foundation.

6. Staff Reports

- AVI Presentation
- Board Policies (First Reading) – Jeff Brown
- Substance Abuse Prevention Policy Survey Results

Our Mission, with the support of the community, is to provide superior educational experiences for students in a personal learning environment.
7. Public Comments

This public comment time is only for the purpose of substance abuse comments. There is a time for public participation during the meeting as indicated later in the agenda.

See Board Policy No. 0169.1 – Public Participation at Board Meetings.

8. Board Discussion
   • Substance Abuse

9. Public Comments

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting.

See Board Policy No. 0169.1 – Public Participation at Board Meetings.

10. Board Reports

   Dr. Jennifer Cornman
   Thomas Miller
   C-TEC Board
   Granville Education Foundation

11. Action Agenda

11.01 Coaching Handbook for 2016-2017

   Recommended by Superintendent:
   
   Motion: Approval of the Coaching handbook for the 2016-2017 school year.
   (Attachment)

   Dr. Cornman_____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Mr. Kohn_____

11.02 Employee Handbook for 2016-2017

   Recommended by Superintendent:
   
   Motion: Approval of the Employee handbook for the 2016-2017 school year.
   (Attachment)

   Dr. Cornman_____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Mr. Kohn_____

11.03 Annual Renewal of Food Service Agreement

   Recommended by Superintendent:
   
   Motion: Approval of resolution renewing the food service management company contract with AVI Food Systems, Inc. for the period August 1, 2016 through July 31, 2017. The final renewal year for this contract is for the
periods August 1, 2018 through July 31, 2019.

Dr. Cornman____Ms. Deeds ____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

11.04 Contracted Services Agreement

Recommended by Superintendent:

Motion: Approval of contract for strength and conditioning services with Remedy Rehab and Training for the 2016-2017 school year.

Dr. Cornman____Ms. Deeds ____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

11.05 Annual Renewal of the Global Scholars Diploma Program

Recommended by Superintendent:

Motion: Approval of the annual enrollment fee of $5,000.00 to participate in the Global Scholars Diploma program for the 2016-2017 school year.

Dr. Cornman____Ms. Deeds ____Mr. Ginise _____Mr. Miller____ Mr. Kohn

11.06 Administrative and Exempted Employees Salary Schedule Increase

Recommended by Superintendent:

Motion: Approval of a 2% salary increase, effective the 2016-2017 school year, for the Administrative and District Exempted Employees.

Dr. Cornman____Ms. Deeds ____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

11.07 2016-2017 SOAR Leading & Learning Collaborative Agreement

Recommended by Superintendent:


Dr. Cornman____Ms. Deeds ____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

11.08 Leaves of Absence

Recommended by Superintendent:

Motion: Approval of the following leaves of absence:

- Mariah Gibbs, GES Teacher, a child care leave of absence for the 2016-2017 school year.
11.09 Maternity Leaves

Recommended by Superintendent:

Motion: Approval of the following leaves of absence:

- Brook Roshon, GMS Teacher, approximately ten weeks, expected to begin with the birth of the baby on October 11, 2016.

11.10 Electronic Calamity Make-Up Plan for the 2016-2017 School Year

Recommended by Superintendent:

Motion: Approval for the Superintendent to submit an Electronic Calamity Plan to the Ohio Department of Education for the 2016-2017 school year in regards to Ohio Revised Code 3313-482.

11.11 Leaders for Learning Grant

Recommended by Superintendent:

Motion: Accept the Leaders for Learning Grant for Lori Fender, GES Teacher, for $500.00 to attend The Teacher’s College Reading and Writing Project - Seven-Day Coaching Institute at Columbia University.

11.12 Approval of Paving Contract

Superintendent recommends:

Motion: Approval of the contract with Armor Paving in the amount of $185,246 for 57,200 sq. ft. of asphalt concrete overlay and pavement repair for various parking lots within the Granville School District.

11.13 Approval of Flooring Expenditure

Superintendent recommends:

Motion: Approval of $52,075 to Spectra Flooring for replacement of flooring in three buildings and the district office.
12. Consent Agenda

12.01 Approval of Routine Business by Consent

The Superintendent recommends the acceptance of the following consent items.

A. Adoption of Minutes:

Adopt the minutes of the regular Board of Education meetings held on May 16 and May 23, 2016. (Attachments)

B. Acceptance of Donations/Gifts:

- A donation of $200.00 to GHS Choir from the Christian Women’s Fellowship in Newark.
- A donation of $50.00 to GHS Band from the American Legion.
- A donation of $1,000 to GMS from the GMS Parents group.

C. Employment:

1. Substitute Contracts for the 2016-2017 School Year

Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

Substitute Teachers/Aide/Secretary for the 2016-2017 School Year


2. Summer Health and Physical Education

Superintendent recommends the following high school contract pending verification of years of experience calculations, and BCII/FBI criminal records reports:

- Jordan Ingalls, HS summer school Health/Physical Education teacher, for a period of May 31 – June 17, 2016.
3. Granville Christian Academy Contract Renewals

Superintendent recommends employment of the following Granville Christian Academy contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

- Lea Ann Parsley, F/T School Nurse, for a one year contract effective the 2016-2017 school year.
- Rhonda Malone, P/T Guidance Secretary, for a one year contract effective the 2016-2017 school year.
- Jennifer Hill, F/T textbook clerk, for a one year contract effective the 2016-2017 school year.

4. Certified Staff Contracts for the 2016-2017 School Year

Superintendent recommends employment of the following certificated contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

- Cody Masters, GHS Guidance Counselor, for a one year contract effective the 2016-2017 school year.
- Kimberly Markle, GIS Sixth Grade Teacher, for a one year contract effective the 2016-2017 school year.

5. Classified Staff Contracts for the 2016-2017 School Year

Superintendent recommends employment of the following classified contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

- Bobbi Seidell, GHS Guidance Secretary, for a one year contract effective the 2016-2017 school year.

6. Extended School Year Contracts for the Summer of 2016

Superintendent recommends employment of the following ESY contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

- Tim Beck
- Michelle Willis
- Cathy Bero
- Nancy Nesbitt
- Dawn Parisi
- Kristen Pargeon
- Herb Breymaier
7. Resignations

Superintendent recommends with appreciation of service, approval of the following resignation:

- Jaclyn Walker, 7th Grade Volleyball Coach, effective the end of the 2015-2016 school year.
- Vince Ghiloni, GHS Head Baseball Coach, effective the end of the 2015-2016 school year.
- Nimarta Roberts, GES Guidance Counselor, effective the end of the 2015-2016 school year.
- Chad Timmons, School Psychologist, effective the end of the 2015-2016 school year.

8. Supplementals for the 2015-2016 School Year

Superintendent recommends retroactive employment of the following supplemental contract pending verification of all licensure requirements and BCII/FBI criminal records check.

<table>
<thead>
<tr>
<th>Group 1</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asst. HS Lacrosse - Boys</td>
<td>Devin Sutton</td>
</tr>
</tbody>
</table>

9. Supplementals for the 2016-2017 School Year

Superintendent recommends employment of the following supplemental contract pending verification of all licensure requirements and BCII/FBI criminal records check.

<table>
<thead>
<tr>
<th>Group 1</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Cheer Fall/Winter</td>
<td>Julie Hardesty</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 3</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asst. HS Volleyball</td>
<td>Jenna Sparks</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 4</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asst. Field Hockey</td>
<td>Tara Parsley</td>
</tr>
</tbody>
</table>

Dr. Cornman_____ Ms. Deeds _____ Mr. Ginise _____ Mr. Miller_____ Mr. Kohn_____

End of Consent Agenda

13. Finances

13.01 Financial Statements

Treasurer recommends:

Motion: Approval of the May, 2016 financial report. (Attachment)
Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

13.02 FY16 Final Appropriation

Treasurer recommends:

Motion: Approval of Final Appropriation for Fiscal Year 2016 (Attachment).

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

13.03 FY17 Temporary Appropriation

Treasurer recommends:

Motion: Approval of Initial Temporary Appropriation for Fiscal Year 2017 (Attachment).

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

13.04 Renewal of Insurance Consultant Contract

Treasurer recommends:

Motion: Approval of a one year health insurance contract with Gallagher Benefit Systems.

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

13.05 Resolution for Funds Transfer

Treasurer recommends:

Motion: Approval of the resolution for a fund transfer from the operating fund to the food service fund for an amount equal to the difference between total expenditures in the food service fund in FY 2016 and the sum of food service fund payments to AVI and Pay-for-It expenses charged to the food service fund.

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Mr. Kohn____

13.06 Resolution for Funds Transfer

Treasurer recommends:

Motion: Approval of the resolution for a fund transfer from the High School 018 fund to the student activity fund for an amount of $593.82 to balance an operating shortfall in the High School Student Newspaper account.
13.07 Executive Session

Motion: Enter into Executive Session to consider the employment of a public employee or official.

14. Adjournment

Motion: To adjourn.
Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the agenda.

B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.

C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

D. Each statement made by a participant shall be limited to approximately three (3) minutes duration.

E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

G. The presiding officer may 1) interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1
Monday, May 16, 2016

The Granville Exempted Village School District Board of Education met in regular session at the District Office on this date. The President of the Board Dr. Jennifer Cornman called the meeting to order at 6:33 p.m. Responding to roll call was: Dr. Jennifer Cornman, Ms. Amy Deeds, Mr. Russell Ginise, Mr. Thomas Miller, and Mr. Andrew Kohn. Also present was Jeff Brown, Superintendent, and Michael Sobul, Treasurer.

Pledge of Allegiance

President's Welcome

Commendations

Granville Archery Teams: All three Granville Archery Teams are being recognized for participating in the Arnold Fitness Classic in Columbus and qualifying to attend the National Archery Tournament in Louisville, KY. Also, two students are being honored for qualifying as individuals based on their scores at the Arnold Classic.

Honorees: Qualifying individuals are Scott Sharp, Allison Covey; Students representing GES, GMS and GHS teams are Mason Liberti, Justin Reid, Allison Covey, Sophie Mouser, Michael Sarap, Amelia Sarap and Luc Kadlic.

Student Report – Permaculture project – GHS AP Environmental Science Class

Staff Report
- Water Report Update – Tonya Sherburne
- Grounds, Custodial and Maintenance Services Presentation- GCA
- Five Year Forecast – Mike Sobul

Board Discussion
- 2018 Levy Structure

Board Reports
- Dr. Jennifer Cornman  C-TEC Board
- Thomas Miller  Granville Education Foundation
- Russ Ginise  Economic Sustainability
- Mike Sobul  Newark Granville Community Authority

Action Agenda

As recommended by the Superintendent
05.16.01 Approval of Resolution for Membership

Moved by Mr. Ginise, seconded by Mr. Miller for approval of the Resolution to authorize membership in the Ohio High School Athletic Association for the 2016-2017 school year.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.02 Approval of Alliance Membership Dues

Moved by Ms. Deeds, seconded by Mr. Kohn for approval to pay The Alliance for High Quality Education dues from July 1, 2016 through June 30, 2017 of $3,500.00.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.03 Approval of 2015-2016 Graduates

Moved by Ms. Deeds, seconded by Mr. Ginise upon the recommendation of the high school principal, the Superintendent recommends the Board of Education approve the list of 2015-2016 seniors for graduation on Sunday, May 29, 2016 upon the successful completion of the requirements for graduation, as adopted by the State Board of Education and the Granville Board of Education.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.04 Approval of Contracted Service Agreement for Evaluation Services

Moved by Mr. Ginise, seconded by Ms. Deeds for approval of the agreement with Steven Guy, Ph.D. for student evaluation services.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.05 Approval of Maternity Leaves

Moved by Mr. Miller, seconded by Ms. Deeds for approval of the following maternity leaves of absence:
- Meghan Strayer, beginning with the birth of the baby on or around August 19, 2016.
- Elizabeth Muhlenkamp, beginning with the birth of the baby on or around June 22, 2016.
- Karly Worrall, beginning with the birth of the baby on or around August 12, 2016.
- Megan Strucke, beginning with the birth of the baby on or around August 21, 2016.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.
05.16.06 Approval of Leaves of Absence

Moved by Mr. Ginise, seconded by Ms. Deeds for approval the following leaves of absence:
- Cheryl Walker, retroactive to May 9-13, 2016.
- Jeanna Giovannelli, retroactive to May 4-10, 2016.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.07 Adoption of Board Policy

Moved by Mr. Miller, seconded by Mr. Ginise to approve the following Board Policies effective immediately:
- AFC-1 (Also, GCN-1) Evaluation of Professional Staff (Teachers)
- AFC-2 (Also, GCN-2) Evaluation of Professional Staff (Administrators Both Professional and Classified)
- GCB-2-R Professional Staff Contracts and Compensation Plans
- JFCG Tobacco Use By Students

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.08 Acceptance of Granville Education Foundation Grants for 2015-2016

Moved by Mr. Miller, seconded by Ms. Deeds to accept the following grants for the 2015-2016 school year from the Granville Education Foundation.
- World Language Library: Michelle Bain, Kira Henkaline, and Tracey Salinas, GHS and GMS; $1500
- GIS Project Based Learning: Laura Weaver, GIS; $828
- Drone and Camera: Jim Reding, GHS; $2672
- Large Format Printer: Sarah Noblett, GHS; $2037
- Granville Solvents Kiosks: Jim Reding, GHS; $600
- Learn Fit Desks: Jennifer Riley, Meredith Ervin, GIS; $1400

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.09 Acceptance of the Leaders for Learning Grant

Moved by Ms. Deeds, seconded by Mr. Kohn to accept the Leaders for Learning Grant for Pam Bice, GMS 8th grade teacher, for $500.00 to purchase books for her classroom library.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.
05.16.10 Approval of Transportation Physicals

Moved by Mr. Ginise, seconded by Mr. Miller for approval for Work Site Med Test to perform T8 physicals for members of the transportation department for $55.00 per driver.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.11 Acceptance of HSTW Grant for Granville Middle School

Moved by Mr. Miller, seconded by Mr. Kohn for acceptance of a grant from High Schools That Work (HSTW) for $5,000 to Granville Middle School for the purpose of planning and coordinating school-wide professional development for Project Based Learning.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.12 Approval of Guidance Counselor Job Description

Moved by Mr. Miller, seconded by Mr. Ginise for approval of the Guidance Counselor job description effective the 2016-2017 school year.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.13 Approval of OSBA Web Based Update Service

Moved by Ms. Deeds, seconded by Mr. Miller for approval of the Web Based Update Service Agreement with OSBA for a period of one year effective July 1, 2016 to June 30, 2017.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

Consent Agenda

05.16.14 Approval of Routine Business by Consent

Moved by Ms. Deeds, seconded by Mr. Ginise for approval of the following items as recommended by the Superintendent:

Adoption of Minutes: Adopt the minutes of the Organizational and Regular Meeting of the Board of Education held on Monday, April 18, 2016.

Acceptance of Donations/Gifts:
- A donation of $300.00 to GHS College Fair from GS Benefit Solutions.
- A donation of $600.00 to GMS FCCLA from Liberty Tours.
A donation of a wall map valued at $95.00 to GES from Raymond and Cynthia Stankunas.

Employment:

1. **Certified Staff Contracts for the 2016-2017 School Year**

   *Superintendent recommends employment of the following certificated contracts pending verification of all licensure requirements, and BCII/FBI criminal record checks.*

   - Sean Felder, GHS Social Studies, a one year contract effective the 2016-2017 school year.
   - Lori Hudson, GHS English, a one year contract effective the 2016-2017 school year.

2. **Administrator Contracts for the 2016-2017 School Year**

   *Superintendent recommends employment of the following administrator contracts pending verification of all licensure requirements, and BCII/FBI criminal record checks.*

   - Gwenn Spence, Director of Student Services, a one year contract effective August 1, 2016 through July 31, 2017.
   - Tonya Sherburne, Director of Human Resources/Operations, a three year contract effective August 1, 2016 through July 31, 2019.
   - Ryan Bernath, Assistant Superintendent, a three year contract effective August 1, 2016 through July 31, 2019.
   - Gayle Burris, Granville Intermediate School Principal, a two year contract effective August 1, 2016 through July 31, 2018.
   - Lisa Ormond, Granville Middle School Principal, a two year contract effective August 1, 2016 through July 31, 2018.
   - Kim Clary, Transportation Supervisor, a two year contract effective August 1, 2016 through July 31, 2018.

3. **Certified Staff Contract Renewals**

   *Each person listed will receive a full-time contract unless otherwise noted:*

   **One Year Contracts (2016-2017 school years)**

   Barbara Blatter – GMS FCCLA – 3 periods (Retired/Rehired)
   Gina Burdick – District Nurse
   Chad Timmons – School Psychologist
   Erin Bade – GES Kindergarten
   Bryan McLain – GHS Chemistry
   Kyle Bergeron – GMS Math
   Mara Hoover – P/T (.58) GHS Science
   Demaris Rosato – GES First Grade
   Megan Strucke – P/T (.30) GIS Orchestra
   Kathrine VanSickle, GIS Intervention Specialist
Two Year Contracts (2016-2017; 2017-2018 school years)

Lori Fuller – GES First Grade
Jane Ludwig – GES Third Grade
Robin Massey – GES Advanced Learner Teacher
Kira Henkaline – GMS Spanish
Scott Krueger – GMS Science
Christian Reinke – GMS/GHS Technology
Jamie Reinke – GMS Intervention Specialist
Kathrine White – GMS Science
Mary Jane Burgess – GHS Intervention Specialist
Dana Decker – GHS Language Arts
Nate Evans – GHS Intervention Specialist
Judith Henderson – GHS Language Arts
Emily Moon – GHS Chemistry/Physical Science
Elizabeth Muhlenkamp – GHS Social Studies

Three Year Contracts (2016-2017; 2017-2018; 2018-2019 school years)

Letitia Abram – GIS Librarian
Dawn Parisi – GHS/GMS ELL
Jenna Sparks – GHS Social Studies
Jennifer Newell – GHS Science
Adam Teeters – GHS Social Studies
Emily Hartman – GIS Music
Amanda Tucker – GIS Art
Sue Borchers Zeanah – GMS Physical Education
Tim Beck – GMS Intervention Specialist
Dustin Grime – GMS Dean of Students
Diana Parini – GIS Fourth Grade
Lisa Smith – GES Third Grade
Nimarta Roberts – GES Guidance Counselor
Holly Wheeler – Occupational Therapist
Meghan Strayer – GHS Intervention Specialist

Continuing Contracts

Sarah Closson, GES Librarian
Brooke Chute, GIS Sixth Grade
Brandi Cooper, GHS Guidance Counselor
Meg Haller, GMS Social Studies
Alison Weate, GIS Fifth Grade
Jessica Wilson, GES Second Grade
Laura Weaver, GIS Fifth Grade
Dianne McDonald, GHS Physics
Joshua Grischow, GMS Social Studies
Stephanie Cousino, GIS Fifth Grade
Julie Wilcox, GIS Sixth Grade
Lisa Rogers, GIS Instructional Coach

4. Classified Staff Contract Renewals

Each person listed will receive a full-time contract unless otherwise noted:

**One Year Contracts (2016-2017 School Year)**

Mary Jodi Schaeffer, GES Educational Aide
Carol Higgins, GES Educational Aide
Eric Thompson, Systems Administrator

**Two Year Contracts (2016-2017; 2017-2018 School Years)**

Patty Donovan, P/T Educational Aide assigned to bus routes
Bonnie Moreland, P/T Educational Aide assigned to bus routes
Beth Downing – GIS Technology Aide
Melinda Van Wey – P/T Educational Aide
Evan McCullough, Technology Application Coordinator
Burt Hafkin, Bus Driver
Brad Hoffer, Bus Driver
Ginny McAnally, Bus Driver

**Continuing Contracts**

Larry Holbrook, Bus Driver
Robert Johnson, Bus Driver
Todd Mann, Bus Driver
Thomas Miller, Bus Driver
John Thoma, Bus Driver
Tim Stanton, Theater Manager
Kelly Wallen, GIS Educational Aide

5. Exempted Employee Contract Renewals
Granville Board of Education
REGULAR MEETING MINUTES
May 16, 2016

- Lisa Fitch, Treasurer’s Office Professional 2, a two year contract for the 2016-2017 and 2017-2018 school years.
- Tina Washka, Assistant Treasurer, a two year contract for the 2016-2017 and 2017-2018 school years.
- Janelle King, Administrative Assistant to the Superintendent and Assistant Superintendent, a two year contract for the 2016-2017 and 2017-2018 school years.
- Marie Kreger, Human Resources Secretary, a two year contract for the 2016-2017 and 2017-2018 school years.

6. Extended Time Contract for the 2016-2017 School year

- Laura Whittington, Athletic Secretary, 5 days.

7. Extended Time Contract for the 2016-2017 School year

- Tim Stanton, Theater Manager, up to 60 hours for the summer of 2016.

8. Resignation

- Audrey Hager, GHS Biology Teacher, effective the end of the 2015-2016 school year.
- Rodney Fields, GHS Industrial Technology Club Advisor, effective the end of the 2015-2016 school year.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

End of Consent Agenda

Finances

The Treasurer recommends the acceptance of the following agenda items:

05.16.15 Approval of Financial Statements

Moved by Mr. Ginise, seconded by Ms. Deeds for approval of the April 2016 Financial Report (On file in the Treasurer’s Office).

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

05.16.16 Approval of Resolution for GIS Roof Replacement

Moved by Mr. Ginise, seconded by Mr. Kohn for approval of a resolution to issue $440,000 in notes for roofs and other capital improvements.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.
05.16.17 Adjournment

Moved by Ms. Deeds, seconded by Mr. Ginise to adjourn the meeting at 9:06 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

__________________________
Dr. Jennifer Cornman, President

__________________________
Mike Sobul, Treasurer
Monday, May 23, 2016

The Granville Exempted Village School District Board of Education met in a special session on this date at the Granville Middle School Little Theater. The President of the Board Dr. Jennifer Cornman called the meeting to order at 2:59 p.m. Responding to roll call was: Dr. Jennifer Cornman, Mr. Russell Ginise, and Mr. Thomas Miller. Ms. Amy Deeds and Mr. Andrew Kohn were absent. Also present was Jeff Brown, Superintendent, and Michael Sobul, Treasurer.

Pledge of Allegiance

President's Welcome

Finances

The Superintendent recommends the acceptance of the following agenda items:

05.23.01 Approval of Financial Statements

Moved by Mr. Miller, seconded by Mr. Ginise for approval of the Five Year Forecast (On file in the Treasurer’s Office).

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, absent. Motion carried.

05.23.02 Approval of Maintenance, Grounds and Cleaning Service Contract

Moved by Mr. Ginise, seconded by Mr. Miller for approval of the new five year contract with GCA Services of Cleveland, Ohio for general maintenance, grounds and cleaning services effective the 2016-2017 school year.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, absent. Motion carried.
05.23.03 Adjournment

Moved by Mr. Miller, seconded by Mr. Ginise to adjourn the meeting at 3:02 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, absent. Motion carried.

__________________________
Dr. Jennifer Cornman, President

__________________________
Mike Sobul, Treasurer
GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT

Monthly Financial Report

For the F.Y. 2016 Month Ending: May
6/16/2016

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Overview

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<th>Page</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>The differences from the October forecast have been incorporated into the May five-year forecast.</td>
</tr>
<tr>
<td>5</td>
<td>Revenue collections as a percent of annual totals are on track through May.</td>
</tr>
<tr>
<td>6</td>
<td>Expenditures as a percent of annual expected amounts are on track through May.</td>
</tr>
<tr>
<td>7</td>
<td>Revenues through May are running slightly ahead of projections.</td>
</tr>
<tr>
<td>8</td>
<td>Expenditures are 0.7 percent above estimates through May.</td>
</tr>
<tr>
<td>9</td>
<td>Cash balances remain above district cash balance guidelines through June 2017.</td>
</tr>
<tr>
<td>10</td>
<td>Total cash on hand is about $11.5 million at the end of May.</td>
</tr>
<tr>
<td>11</td>
<td>Food service operations are estimated to finish in the black for the 2015/16 school year.</td>
</tr>
</tbody>
</table>
Updated Forecast Trend For The Month of May, F.Y. 2016

Current Trend Update - Revenue, Expenditures, Levies, and Cash Balance

Projected Revenue Surplus/(Shortfall) by Year

<table>
<thead>
<tr>
<th></th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>FY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Surplus/ (Shortfall)</td>
<td>$510,509</td>
<td>($882,444)</td>
<td>($648,821)</td>
<td>($1,225,221)</td>
<td>($2,046,712)</td>
</tr>
</tbody>
</table>

Forecast Updated Trend
Compared to Updated Trend Forecast as of 6/16/2016

<table>
<thead>
<tr>
<th>Variance between Prior and Current Forecast:</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Forecast Revenue Trend OVER/UNDER Prior</td>
<td>0.28%</td>
<td>0.69%</td>
<td>0.83%</td>
</tr>
<tr>
<td>Current Forecast Expenditure Trend OVER/UNDER Prior</td>
<td>-0.40%</td>
<td>1.99%</td>
<td>0.71%</td>
</tr>
</tbody>
</table>

Cumulative Variance $$$ Impact on Ending Cash Balance | $180,886 | ($181,880) | ($153,591) |

What are current forecast trends?
These changes are already incorporated into the May five-year forecast.
Fiscal Year To Date -- Year-Over-Year Revenue Comparison

Analysis of actual revenue for the fiscal year period July - May.

<table>
<thead>
<tr>
<th>Percent of Annual Total</th>
<th>Actual Fiscal Year To Date Revenue, July - May</th>
<th>F.Y. 2016 YOY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2014 FYTD</td>
<td>2015 FYTD</td>
</tr>
<tr>
<td>63.6% Real Estate Taxes</td>
<td>15,834,758</td>
<td>16,760,488</td>
</tr>
<tr>
<td>0.0% Public Utility PP Taxes</td>
<td>737,670</td>
<td>814,610</td>
</tr>
<tr>
<td>0.0% Income Tax</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>23.7% State Aid (Formula + Rest)</td>
<td>5,384,228</td>
<td>5,876,584</td>
</tr>
<tr>
<td>7.4% State Tax Reimb.</td>
<td>1,970,569</td>
<td>999,256</td>
</tr>
<tr>
<td>1.7% Other Revenue</td>
<td>628,698</td>
<td>561,998</td>
</tr>
<tr>
<td>0.1% Other Sources</td>
<td>69,338</td>
<td>110,969</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>24,625,201</strong></td>
<td><strong>25,123,505</strong></td>
</tr>
</tbody>
</table>

How does fiscal year to date revenue compare to prior years?

The year-over-year revenue change is distorted because of the property tax rollbacks. These were received during April this year but June last year. Without the distortion, revenues are up a little under two percent.
Fiscal Year To Date -- Year-Over-Year Expenditure Comparison
Analysis of Actual Expenditures for the fiscal year period July - May.

<table>
<thead>
<tr>
<th>Percent of Annual Total</th>
<th>Actual Fiscal Year To Date Expenditures, July - May</th>
<th>F.Y. 2016 YOY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>53.7%</td>
<td>Salaries</td>
<td>11,944,232</td>
</tr>
<tr>
<td>26.5%</td>
<td>Benefits</td>
<td>5,187,327</td>
</tr>
<tr>
<td>13.9%</td>
<td>Purchased Services</td>
<td>3,006,151</td>
</tr>
<tr>
<td>3.1%</td>
<td>Supplies</td>
<td>796,945</td>
</tr>
<tr>
<td>0.2%</td>
<td>Capital</td>
<td>58,662</td>
</tr>
<tr>
<td>0.9%</td>
<td>Debt, Intergov</td>
<td>-</td>
</tr>
<tr>
<td>1.4%</td>
<td>Other Objects</td>
<td>351,434</td>
</tr>
<tr>
<td>0.2%</td>
<td>Other Uses</td>
<td>276,425</td>
</tr>
<tr>
<td>100%</td>
<td>Total Expenditures</td>
<td>21,621,176</td>
</tr>
</tbody>
</table>

Total YOY Percentage Change 7.0%

How do fiscal year to date expenditures compare to prior years?
Expenditures through May are in line with 2015 and 2014 as a percentage of annual spending. Expenditures are up seven percent over last year. As has been the case through the year, the growth is primarily being driven by benefits and purchased services.
Fiscal Year To Date (July - May) Actual Revenue Compared to Estimates

FY 2016 To-date Estimated Variance as % of Annual Total

<table>
<thead>
<tr>
<th>Revenue</th>
<th>2016 FYTD Actual July through May</th>
<th>2016 FYTD Estimated July through May</th>
<th>Actual Over/ (Under) Estimated Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Real Estate Taxes</td>
<td>17,218,967</td>
<td>17,188,501</td>
<td>30,466</td>
</tr>
<tr>
<td>Public Utility PP Taxes</td>
<td>950,548</td>
<td>823,079</td>
<td>127,469</td>
</tr>
<tr>
<td>Income Tax</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>State Aid (Formula + Restricted)</td>
<td>5,892,160</td>
<td>5,625,459</td>
<td>266,701</td>
</tr>
<tr>
<td>State Tax Reimb.</td>
<td>2,007,015</td>
<td>2,021,177</td>
<td>(14,162)</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>451,084</td>
<td>394,567</td>
<td>56,517</td>
</tr>
<tr>
<td>Total Operating Revenue</td>
<td>26,519,774</td>
<td>26,052,783</td>
<td>466,991</td>
</tr>
<tr>
<td>Other Non-Op Revenue</td>
<td>22,635</td>
<td>5,950</td>
<td>16,685</td>
</tr>
<tr>
<td>Total Operating Revenue Plus Other Sources</td>
<td>26,542,609</td>
<td>26,058,733</td>
<td>483,876</td>
</tr>
</tbody>
</table>

For the F.Y. 2016 Period: July - May

How do FYTD revenue cash flow estimates compare to actual?

Through May, revenues are 1.9 percent above the original estimates for the year. Most of the overage is state aid and public utility property taxes.
Fiscal Year To Date (July - May) Actual Expenditures Compared to Estimates

**FY 2016 To-date Estimated Variance as % of Annual Total**

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Actual July - May</th>
<th>Estimated July - May</th>
<th>Actual Over/Under Estimate Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>12,974,740</td>
<td>12,953,902</td>
<td>20,838</td>
</tr>
<tr>
<td>Benefits</td>
<td>6,453,970</td>
<td>6,278,244</td>
<td>175,726</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>3,457,137</td>
<td>3,425,523</td>
<td>31,614</td>
</tr>
<tr>
<td>Supplies</td>
<td>770,779</td>
<td>870,252</td>
<td>(99,473)</td>
</tr>
<tr>
<td>Capital</td>
<td>49,138</td>
<td>70,700</td>
<td>(21,562)</td>
</tr>
<tr>
<td>Debt, Intergov.</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Objects</td>
<td>374,970</td>
<td>337,220</td>
<td>37,750</td>
</tr>
<tr>
<td>Total Operating Expenditures</td>
<td>24,080,734</td>
<td>23,935,841</td>
<td>144,893</td>
</tr>
<tr>
<td>Other Non-Op Expenditures</td>
<td>45,071</td>
<td>16,650</td>
<td>28,421</td>
</tr>
<tr>
<td>Total Operating Expenditures Plus Other Uses</td>
<td>24,125,805</td>
<td>23,952,491</td>
<td>173,314</td>
</tr>
</tbody>
</table>

How do FYTD expenditure cash flow estimates compare to actual?

Expenditures through May are 0.7 percent above the original estimates. This percentage should come down a little by the end of June.
Monthly Cash Balance Estimates Fiscal Years 2016 and 2017

Projected Monthly Cash Flow

- 7.020 - Ending Cash Balance
- Board Approved Cash Balance Policy

Monthly cash flow estimates.
Expected cash flow remains above cash balance guidelines in each month through June of 2017.
Cash Reconciliation

<table>
<thead>
<tr>
<th>Gross Depository Balances:</th>
<th>SUB-TOTALS</th>
<th>TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICS MMA</td>
<td>$ 8,950,004.13</td>
<td></td>
</tr>
<tr>
<td>PARK NATIONAL BANK - NEH GENERAL</td>
<td>250,720.70</td>
<td></td>
</tr>
<tr>
<td>ICS DEMAND</td>
<td>1,793,715.14</td>
<td></td>
</tr>
<tr>
<td>NBC SECURITIES</td>
<td>10,218.21</td>
<td></td>
</tr>
<tr>
<td>STAR OHIO</td>
<td>730.90</td>
<td></td>
</tr>
<tr>
<td>PARK NATIONAL BANK-FOOD SERVICES</td>
<td>78,512.08</td>
<td></td>
</tr>
<tr>
<td>PARK NATIONAL BANK-FSA ACCOUNT</td>
<td>3,125.27</td>
<td></td>
</tr>
<tr>
<td>RSC</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total Depository Balances (Gross)</strong></td>
<td>$ 8,104,052.03</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Adjustments to Bank Balance:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash in Transit to Bank</td>
<td>$ 3,194.65</td>
</tr>
<tr>
<td>Outstanding Checks</td>
<td>175,619.08</td>
</tr>
<tr>
<td><strong>Adjustments</strong></td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total Adjustments to Bank Balance</strong></td>
<td>172,422.26</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Investments:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Treasury Bonds and Notes</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Certificate of Deposit</td>
<td>3,593,366.02</td>
</tr>
<tr>
<td>Other Securities</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Other Investments</strong></td>
<td></td>
</tr>
<tr>
<td>HODEN SCHOLARSHIP</td>
<td>3,014.67</td>
</tr>
<tr>
<td>BOB FCSE MEMORIAL</td>
<td>1,001.11</td>
</tr>
<tr>
<td>Eilenberry Memorial Acct.</td>
<td>9,089.68</td>
</tr>
<tr>
<td>CONSOLD ACCT</td>
<td>2,565.00</td>
</tr>
<tr>
<td>MARSHALL ACCOUNT</td>
<td>4,086.16</td>
</tr>
<tr>
<td><strong>Total Investments</strong></td>
<td>3,624,309.10</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cash on Hand:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Petty Cash:</td>
<td></td>
</tr>
<tr>
<td>Change Cash:</td>
<td></td>
</tr>
<tr>
<td>Cash with Fiscal Agent</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total Cash on Hand</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total Balances</strong></td>
<td>$ 11,458,817.88</td>
</tr>
</tbody>
</table>

Cash balances as of the end of May are at $11.5 million across all funds.
Food Service Operations

Revenues
Food Sales $654,779
Fed. Reimbursements $69,611
Catering Sales $11,442
Total Revenue $735,832

Expenditures
AVI Payments (thru May) $708,506
AVI June Estimate $15,000
Total Food Service Exp. $723,506

Food Service Operations $12,326

Pay-For-It Fees $21,692

Other Expenditures
Equipment Repair $11,878
Non-Food Supplies $4,408
Inspection Fees $703
Total Other Expenditures $16,989

Total Non-AVI Expenditures $38,681

---

Food service operations for the 2015/16 school year are estimated to finish about $12,000 in the black for the year, looking at program revenues compared to payments to AVI. The annual goal is for revenues to be at least equal to AVI payments.

The food service program had additional expenditures of about $38,700 above the costs incurred by AVI. The largest piece of that is Pay-For-It fees that the district does not attempt to collect from parents. Other expenditures are for equipment repairs, non-food supplies, and state inspections. The operating budget sets aside $25,000 to cover these additional costs. We are proposing that $16,989 of this amount actually be used to reimburse the food service account for other expenditures as highlighted in red above.