GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION
May 23, 2018
6:30 p.m.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. President’s Welcome

4. Roll Call
   Mr. Ginise  Mr. Miller  Dr. Cornman  Ms. Deeds  Mr. Wolf

5. Commendations

OMEA Contests: Our student musicians in choir, band and orchestra are being recognized for qualifying for state contest this year and earning superior ratings.

Honorees:
Band – Hayden Frey and Tanner Mull
Orchestra - Emily Cromwell, Rafi DeGenero, Mary Kate Hill, Bjorn Ludwig, Matthias Young, Sabrina Krieg, Annabelle Foster
Choir – Nathan DeMent, Rick Duffus, Gabriella Schnaidt, Kate Plaugher, Joey Paumier, Kieran Sutliff, Hannah Rockwell

GMS Science Olympiad Team: The GMS Science Olympiad Team is being recognized for placing third in the Central Ohio Regional Tournament and moving on to compete at the Ohio Science Olympiad State Tournament last month.

Honorees: Isabella Rodgers, Julian Rodgers, Joey McAlear, and Olivia Liberti

GHS Theater Program: The GHS theater program is being recognized for their three productions in the 2018-2019 school year, also for the students who attended the Ohio Thespian Conference and winning first place in the Techie Challenge.

Honorees: Lisa Ball, Kelsey Bittel, Kayla Braden, Claire Duncan, David Braden, Rose Duffus, Sydney Flora and Emma Jernigan

Mission: Learning for Life!
6. Student Reports
   • Global Scholars project presentation – Kate Guiney

7. Staff Reports
   • Five Year Forecast – Mike Sobul

8. Public Comments

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

See Board Policy No. 0169.1 – Public Participation at Board Meetings

9. Board Discussion
   • Reduction in Force
   • Funding Forum
   • Pay to Participate

10. Board Reports

Russ Ginise
    Economic Sustainability
Thomas Miller
    Granville Arts Boosters
Mike Sobul
    Newark-Granville Community Authority

11. Action Agenda

11.01 Resolution to Suspend Contracts Pursuant to Reduction in Force

*Recommended by Superintendent:*

**Motion:** Approval of the resolution to suspend the contracts of the following staff members at the end of the 2017-2018 school year due to the reduction in force (RIF) for financial reasons confronting the district due to the levy failure:

- Annette Losco, Assistant Principal, GES/GIS
- Beth Black, Communications Coordinator
- Charlene Donelan, .50 Educational Aide, GES
- Letitia Abram, Librarian, GIS
- Erica Mackley, Librarian, GMS
- Theresa Bailey, Bus Driver

Mr. Ginise  Mr. Miller  Dr. Cornman  Ms. Deeds  Mr. Wolf

11.02 Approval to Shift Convenience Fees for Online Payments During the 2018-2019 School Year
**Recommended by Superintendent:**

**Motion:** Approval to shift convenience fees for online transactions to the parents.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

**11.03 2017-2018 Graduates**

**Recommended by Superintendent:**

**Motion:** Upon the recommendation of the high school principal, the Superintendent recommends the Board of Education approve the list of 2017-2018 seniors for graduation on Sunday, May 27, 2018 upon the successful completion of the requirements for graduation, as adopted by the State Board of Education and the Granville Board of Education.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

**11.04 Gifted Handbook for the 2018-2019 School Year**

**Recommended by Superintendent:**

**Motion:** Approval of the gifted handbook for the 2018-2019 school year.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

**11.05 Alliance for High Quality Education Dues**

**Recommended by Superintendent:**

**Motion:** Approval to pay The Alliance for High Quality Education dues from July 1, 2018 through June 30, 2019 in the amount of $3,500.00.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

**11.06 Approval of Resolution for Membership**

**Recommended by Superintendent:**

**Motion:** Approval of the resolution to authorize membership in the Ohio High School Athletic Association for the 2018-2019 school year.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

**11.07 LACA Service Level Agreement for 2018-2019**

**Recommended by Superintendent:**

**Motion:** Approve the service level agreement between Licking Area Computer Association and Granville Exempted Village School District for the period of July 1, 2018 to June 30, 2019.

Mission: Learning for Life!
11.08 OSBA Web Based Update Service

Recommended by Superintendent:

Motion: Approval of the Web Based Update Service Agreement with OSBA for a period of one year effective July 1, 2018 to June 30, 2019.

11.09 Approval of Lunch Price Increase

Recommended by Superintendent:

Motion: Approval of the proposed $.05 lunch price increase from $2.70 to $2.75 at GES and GIS and from $2.95/$3.20 to $3.00/$3.25 at GMS and GHS.

12. Consent Agenda

12.01 Approval of Routine Business by Consent

The Superintendent recommends the acceptance of the following consent items:

A. Adoption of Minutes:

Adopt the minutes of the Regular Board of Education meeting held on April 16, 2018 and the Special Board of Education meeting held May 9, 2018.

B. Acceptance of Donations/Gifts/Grants:

- A $5,000.00 donation from Granville PTO to GES Bookroom.
- A $1,041.04 donation from Granville PTO to GES.
- A Leaders for Learning Grant from Licking County Foundation to Lisa Yeager at GMS for $454.85 to purchase supplies to support hands-on learning.

C. Employment:

1. Extended Time Contracts for 2018-2019 School Year

- Sally Gummere, GHS Librarian, 5 days.
- Brandi Cooper, GHS School Counselor, 17 days.
- Cody Masters, GHS School Counselor, 17 days.
- Elizabeth Adams, GHS School Counselor, 17 days.
- Sarah Closson, GES Librarian, 5 days.
- Amanda Gurney, GES Instructional Coach, 5 days.
- Molly McCrary, GIS Instructional Coach, 5 days.
- Dustin Grime, GMS Dean of Students, 5 days
- Misti Postle, GMS School Counselor, 10 days.
- Emily Brownder, Speech/Language Pathologist, up to 2 days.
- Steffie Eversole, Speech/Language Pathologist, up to 4 days.
- Holly Wheeler, Occupational Therapist, up to 10 days.
- Tara Parsley, Physical Therapist, up to 10 days.
- Melissa Schmidgall, School Psychologist, up to 10 days
- Mariah Koons, School Psychologist, up to 10 days.
- Gina Burdick, School District Nurse, up to 4 days.
- Tim Stanton, Theater Manager, up to 60 additional hours for the summer of 2016-2017.
- Tim Stanton, Theater Manager, up to 350 additional hours.

2. Certified Staff Contract Renewals

*Each person listed will receive a full-time contract unless otherwise noted:*

**One Year Contracts (2018-2019 School Years)**

Barbara Blatter – GMS FCCLA – 3 periods (Retired/Rehired)
Elizabeth Adams – GHS School Counselor
Haley Bathiany – GIS Fifth Grade
Rex Carr – GMS Physical Education
Molly McCrary – GIS Instructional Coach
Amanda Gurney – GES Instructional Coach
Lori Hudson – GHS Language Arts
Derek Hull – GHS Mathematics
Charissa Mills-Pack – GMS Intervention Specialist
Jason Muhlenkamp – GIS Fourth Grade
Matt Opachick – GIS Orchestra, .30
Tyler Schultz – GHS Mathematics
Adriana Spencer – GES World Language/Global Studies
Jessica Weaver – GES Kindergarten
Michelle Whiteman – GIS Fifth Grade
Tanya Wilson – GIS World Language/Global Studies

**Two Year Contracts (2018-2019; 2019-2020 School Years)**

Stephanie Athan – GES Intervention Specialist
Leanna Daniels – GES Third Grade
Sean Felder – GMS Social Studies
Mariah Koons – District Psychologist
Josh Levine – GHS Biology
Kim Markle – GIS Sixth Grade
Cody Masters – GHS School Counselor
Isabelle Thatcher – GES School Counselor
Elizabeth Untied – GES First Grade
Craig Wenning – GHS Industrial Technology
Janie Zawacki – GHS Mathematics
Three Year Contracts (2018-2019; 2019-2020; 2020-2021 School Years)

MJ Burgess – GHS Intervention Specialist
Michelle Dague – GMS Art
Dana Decker – GHS Language Arts
Nate Evans – GHS Intervention Specialist
Lori Fuller – GES First Grade
Mariah Gibbs - Kindergarten
Judith Henderson – GHS Language Arts
Kira Henkaline – GMS Spanish
Gerald Holmes – GHS Mathematics
Andrea Imhoff – GIS Intervention Specialist
Elizabeth Kowalczyk – GES Vocal Music
Kim McClanahan – GHS Spanish
Elizabeth Muhlenkamp – GHS Social Studies
Donna Murphy – GES Intervention Specialist
Elizabeth Newell – GIS Fifth Grade
Christian Reinke – GMS Technology
Jamie Reinke – GMS Intervention Specialist
Brook Roshon – GMS Language Arts
Renee Runyan – GMS Mathematics
Cheridy Saunders – GMS Vocal Music
Samantha Schnabel - Orchestra
Susan Tallentire – GMS Language Arts
Kathrine White – GMS Science

Continuing Contracts

Jennifer Brecheisen – GES First Grade
Matthew Engler – GMS Intervention Specialist
Derrick Fisher – GHS Latin
No'El Fortner – GHS Language Arts
Jane Ludwig – GES Third Grade
Jessica Mangum - GES First Grade
Emily Moon – GHS Chemistry/Physical Science

3. Classified Staff Contract Renewals

*Each person listed will receive a full-time contract unless otherwise noted:*

One Year Contracts (2018-2019 School Year)

Daniel McCrary - GHS Educational Aide
Chrisi Rogerson – GMS Clinic Aide

Two Year Contracts (2018-2019; 2019-2020 School Years)

Karen Richards – GES/GIS Educational Aide
John Wells – Bus Driver
John Harter – Bus Driver
Gretchen Hawk – Bus Driver

Mission: Learning for Life!
Linda Wicks – GES Technology Aide

**Continuing Contracts**

Bonnie Moreland, P/T Educational Aide assigned to bus route  
Melinda VanWey, P/T Educational Aide assigned to bus route  
Beth Downing – GIS Technology Aide  
Burt Hafkin - Bus Driver  
Evan McCullough - Technology Applications Coordinator

4. **Exempted Employee Contract Renewals**

- Marie Kreger, HR Secretary, two-year contract for the 2018-2019 and 2019-2020 school years.
- Janelle King, Secretary to the Superintendent and Assistant Superintendent, a two-year contract for the 2018-2019 and 2019-2020 school years.
- Lisa Fitch, EMIS Coordinator and Technology Secretary, a two-year contract for the 2018-2019 and 2019-2020 school years.
- Tina Washka, Assistant Treasurer, a two-year contract for the 2018-2019 and 2019-2020 school years.

5. **Resignation**

*Superintendent recommends with appreciation of service, approval of the following resignation:*

- Stefanie Stanton, GHS Educational Aide, effective August 10, 2018.
- Steffie Eversole, Speech/Language Pathologist, effective the end of the 2017-2018 school year.
- Joseph Dowling, GHS Study Hall Aide, Saturday school Monitor, GHS Assistant Football Coach, effective the end of the 2017-2018 school year.

6. **Leaves of Absence**

*Superintendent submits:*


D. **Field Trips:**

- GHS student spring break trip to Iceland March 21 – 28, 2019 through ACIS.
- GMS FCCLA students to travel to Atlanta, GA June 28 – July 2, 2018 to participate in the National FCCLA Conference.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds ____ Mr. Wolf _____

Mission: Learning for Life!
End of Consent Agenda

13. Finances

13.01 Financial Statements

    Recommended by Treasurer:

    Motion: Approval of the April, 2018 financial report. (Attachment)

    Mr. Ginise  Mr. Miller  Dr. Cornman  Ms. Deeds  Mr. Wolf

13.02 Five Year Forecast

    Recommended by Treasurer:

    Motion: Approval of the Five Year Forecast (Attachment)

    Mr. Ginise  Mr. Miller  Dr. Cornman  Ms. Deeds  Mr. Wolf

13.03 FY18 Final Appropriation

    Treasurer recommends:

    Motion: Approval of Final Appropriation for Fiscal Year 2018.

    Mr. Ginise  Mr. Miller  Dr. Cornman  Ms. Deeds  Mr. Wolf

14. Adjournment

    Motion: To adjourn.

    Mr. Ginise  Mr. Miller  Dr. Cornman  Ms. Deeds  Mr. Wolf
Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the agenda.
B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
D. Each statement made by a participant shall be limited to approximately three (3) minutes duration.
E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
G. The presiding officer may 1) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1
Monday, April 16, 2018

The Granville Exempted Village School District Board of Education met in regular session at the District Office on this date. The President of the Board Mr. Russell Ginise called the meeting to order at 6:31 p.m. Responding to roll call was: Mr. Russell Ginise, Mr. Thomas Miller, Dr. Jennifer Cornman, and Ms. Amy Deeds, and Mr. Fred Wolf. Also present was Jeff Brown, Superintendent and Michael Sobul, Treasurer.

These written minutes, with resolutions passed and any attachments, in combination with the video recording made of Board proceedings, which is available to the public at https://www.youtube.com/watch?v=GCS9aWoK1Uc together constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

Pledge of Allegiance

President’s Welcome

Commendations

Indoor Track Participants: Granville High School girls indoor track relay team members who participated in the New Balance Indoor Nationals in NYC are being recognized for setting a new state record for Ohio.

Honorees: Rosie Lamb, Maddie Long, Kylee McFarland, Alyssa Christian and Reilly Zink

Master Teachers
Two Granville teachers will be recognized for the hard work and dedication required to complete their Master Teacher renewals.

Honorees: E.B. Smith and Tracey Salinas

Staff Reports

• Safety Meeting Follow Up Presentation

Public Comments


Brett Black – 2579 Pleasant Crest Ct., Newark – Wanted to know who invited to district safety meetings and why. Concerned about timeframe for putting things in place. No protection for kids at point of attack. Recommend armed school resource officer. Several other schools have taken action.

Chad Caldwell - 105 Blackstone Ct., Granville – Impact analysis with cost analysis of safety. Prioritize these against other items in budget. Any team collaboration with safety issue in other districts.
Granville Board of Education
REGULAR MEETING MINUTES
April 16, 2018

Board Discussion
- Levy

Board Reports
None

Action Agenda
As recommended by the Superintendent

04.16.01 Approval of Board Policy

Moved by Mr. Miller, seconded by Dr. Cornman for approval of the following Board Policies effective immediately:

- BCFA, Business Advisory Council to the Board
- EBC, Emergency Management and Safety Plans
- EEACD, Drug Testing for District Personnel Required to Hold a Commercial Driver’s License
- EEACD-R, Drug Testing for District Personnel Required to Hold a Commercial Driver’s License
- JECAA, Admission of Homeless Students
- JECAA-R, Admission of Homeless Students (Dispute Resolution Process)
- JED, Student Absences and Excuses
- JFCG, Tobacco Use by Students (Version 2)
- KGC, No Tobacco Use on District Property (Version 2)

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

04.16.02 Approval of Summer Reading Institute Expenditure

Moved by Ms. Deeds, seconded by Mr. Miller for approval to purchase services totaling $28,000 for the Home Grown Summer Reading Institute Grades K-5 to be held August 13-17, 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

04.16.03 Approval to Amend Agenda

Moved by Mr. Miller, seconded by Ms. Deeds to move approval of minutes from Consent agenda.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

04.16.04 Adoption of Minutes

Moved by Ms. Deeds, seconded by Mr. Miller to adopt the minutes of the Special Board of Education meetings held on March 5, March 15, and March 19, and Regular Board of Education meeting on March 19 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, abstain. Motion carried.
Consent Agenda

04.16.05 Approval of Routine Business by Consent

Moved by Ms. Deeds, seconded by Dr. Cornman for approval of the following items as recommended by the Superintendent:

Acceptance of Donations/Gifts:
- A Leaders for Learning Grant Award in the amount of $480.48 to GMS Teacher Jill Esh for chromebook chargers and a standing desk for the classroom.
- A donation of $100.00 to GHS Choir from Granville Rotary.

Employment:

1. **Supplemental Contracts for 2017-2018 School Year (revision of school year for supplementals listed in only these groups from March 19, 2018 agenda and revision of percentages for Asst. HS Softball contracts)**
   Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

<table>
<thead>
<tr>
<th>Group 2</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Softball (.50)</td>
<td>Caitlin Chaney</td>
</tr>
<tr>
<td>Head Softball (.50)</td>
<td>Pamela Rae Stuart</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 4</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asst. HS Softball (.70)</td>
<td>Jenifer Anthony</td>
</tr>
<tr>
<td>Asst. HS Softball (.30)</td>
<td>Manuel Lee Richards</td>
</tr>
<tr>
<td>Asst. HS Baseball</td>
<td>Brody Seiler</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Group 5</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>MS Softball (.85)</td>
<td>Paige Naylor</td>
</tr>
<tr>
<td>MS Softball (.15)</td>
<td>Manuel Lee Richards</td>
</tr>
<tr>
<td>MS Track</td>
<td>Susan Day</td>
</tr>
</tbody>
</table>

2. **Non-renewal of non-teaching supplemental contracts for 2018-2019 school year**
   Superintendent recommends the non-renewals of the following supplemental contracts for the 2018-2019 school year:
   - Group I, II, III, IV, I, VI, VII, VIII

3. **Substitute Contracts for the 2017-2018 School Year**
   Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.
   - Jeff Mengerink, retroactive to April 6, 2018
4. **Classified Contracts for the 2017-2018 School Year**  
*Superintendent recommends employment of the following classified staff contract(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- Melissa Moore, Bus Aide, retroactive to April 3, 2018 for the remainder of the 2017-2018 school year.

5. **Substitute Bus Drivers for the 2017-2018 School Year**  
*Superintendent recommends employment of the following substitute bus driver positions pending verification of all licensure requirements, and BCII/FCI criminal record reports:*

- Mary Glick, retroactive to April 9, 2018.
- James Adams, retroactive to April 9, 2018.

6. **Summer School Physical Education Teachers**  
*Superintendent recommends employment of the following high school contracts pending verification of all licensure requirements, and BCII/FCI criminal record reports:*

- Rex Carr, HS summer school Physical Education teacher for the period of June 4, 2018 through June 22, 2018.
- Karly Worrall, HS summer school Physical Education teacher for the period of June 4, 2018 through June 22, 2018.

7. **Resignation**  
*Superintendent recommends with appreciation of service, approval of the following resignation:*

- Cynthia Shaffer, HS Fine Arts Department Chair, HS FCCLA and Key Club, effective the end of the 2017-2018 school year.

8. **Leaves of Absence**  
*Superintendent submits:*

- Jennifer Browning, GES Teacher, an unpaid day of absence May 4, 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

**End of Consent Agenda**

**Finances**

The Treasurer recommends the acceptance of the following agenda items:

**04.16.06 Approval of Financial Statements**

Moved by Mr. Miller, seconded by Dr. Cornman for approval of the March 2018 Financial Report (On file in the Treasurer’s Office).
On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

04.16.07 Approval of Resolution Requesting Assistance

Moved by Ms. Deeds, seconded by Dr. Cornman for approval of the resolution requesting financial assistance from the OSBA Legal Assistance Fund for calendar year 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

04.16.08 Approval of "Then and Now" Resolution

Moved by Mr. Miller, seconded by Mr. Wolf for approval of the "Then and Now" resolution requesting $3,750.00 to Sam Koon and Associates for an appraisal of the Springfield Spartans property for a BOR tax appeal.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

04.16.09 Executive Session

Moved by Ms. Deeds, seconded by Dr. Cornman to enter into Executive Session at 8:02 p.m. to consider the employment of public employees or official.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

04.16.10 Adjournment

Moved by Ms. Deeds, seconded by Mr. Wolf to adjourn the meeting at 10:51 p.m.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

Mr. Russ Ginise, President

Mike Sobul, Treasurer
Wednesday, May 9, 2018

The Granville Exempted Village School District Board of Education met in a special session on this date at the District Office. The President of the Board Mr. Russell Ginise called the meeting to order at 9:08 a.m. Responding to roll call was: Mr. Russell Ginise, Dr. Jennifer Cornman, Mr. Thomas Miller, Ms. Amy Deeds and Mr. Fred Wolf. Also present was Jeff Brown, Superintendent and Michael Sobul, Treasurer.

These written minutes constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

Pledge of Allegiance

President's Welcome

Public Comments

Mike Sobul, District Treasurer - recommendation to move PayForIt fees to parents - $40,000. Implement pay to participate fee to raise $150,000-$160,000. Take both into account when considering staff reductions.

05.19.01 Executive Session

Moved by Dr. Cornman, seconded by Mr. Wolf to enter into Executive Session at 9:17 a.m. to consider the appointment of a public employee or official.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

05.19.02 Adjournment

Moved by Ms. Deeds, seconded by Mr. Miller to adjourn the meeting at 11:24 a.m.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

Mr. Russ Ginise, President

Mike Sobul, Treasurer
GRANVILLE EXEMPTED VILLAGE SD

Monthly Financial Report

For the F.Y. 2018 Month Ending: April
5/16/2018
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Overview

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4 Overall finances have changed due to reduction in force and pay to participate.

5 Revenues are 6 percent ahead of last year, but inflated by timing of property tax payments.

6 Expenditures are about two percent ahead of last year, after adjusting for timing.

7 Revenues are above estimate through April because of timing.

8 Expenditures are above estimates through April primarily due to timing.

9 Cash balances remain above district guidelines through FY19 except next January.

10 The district has $11.6 million in cash across all funds at the end of April.
Updated Forecast Trend For The Month of April, F.Y. 2018

![Graph showing current trend update of revenue, expenditures, levies, and cash balance from 2017 Actual to 2022 Projected.]

<table>
<thead>
<tr>
<th>Projected Revenue Surplus/(Shortfall) by Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018</td>
</tr>
<tr>
<td>Revenue Surplus/(Shortfall)</td>
</tr>
</tbody>
</table>

Forecast Updated Trend

Compared to Updated Trend Forecast as of 5/16/2018

<table>
<thead>
<tr>
<th>Variance between Prior and Current Forecast:</th>
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</thead>
<tbody>
<tr>
<td>2018</td>
</tr>
<tr>
<td>Current Forecast Revenue Trend OVER/UNDER Prior</td>
</tr>
<tr>
<td>Current Forecast Expenditure Trend OVER/UNDER Prior</td>
</tr>
<tr>
<td>Cumulative Variance $$$ Impact on Ending Cash Balance</td>
</tr>
</tbody>
</table>

What are the current forecast trends?

The district financial conditions have changed significantly because of the reduction in force and plan to institute pay-to-participate in response to the levy failure. These are being addressed in detail in the five-year forecast presentation.
**Fiscal Year To Date -- Year-Over-Year Revenue Comparison**

Analysis of actual revenue for the fiscal year period July - April.

<table>
<thead>
<tr>
<th>FYTD Actual Revenue vs. Remaining Estimated as % of Annual Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
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<tr>
<td>2017</td>
</tr>
<tr>
<td>2016</td>
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<table>
<thead>
<tr>
<th>Percent of Annual Total</th>
<th>Actual Fiscal Year To Date Revenue, July - April</th>
<th>F.Y. 2018 YOY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>62.8%</td>
<td>Real Estate Taxes 17,218,967</td>
<td>17,614,807</td>
</tr>
<tr>
<td>0.0%</td>
<td>Public Utility PP Taxes 950,548</td>
<td>1,137,348</td>
</tr>
<tr>
<td>0.0%</td>
<td>Income Tax -</td>
<td>-</td>
</tr>
<tr>
<td>23.0%</td>
<td>State Aid (Formula + Rest) 5,382,632</td>
<td>5,389,876</td>
</tr>
<tr>
<td>6.9%</td>
<td>State Tax Reimb. 2,007,015</td>
<td>1,004,612</td>
</tr>
<tr>
<td>2.7%</td>
<td>Other Revenue 417,394</td>
<td>474,347</td>
</tr>
<tr>
<td>0.5%</td>
<td>Other Sources 22,835</td>
<td>4,576</td>
</tr>
<tr>
<td>100%</td>
<td>Total Revenue 25,999,391</td>
<td>25,628,567</td>
</tr>
</tbody>
</table>

Total YOY Percentage Change: 6.0%

How does fiscal year-to-date revenue compare to prior years?

Revenues are six percent ahead of last year. Over half that growth is artificial, being driven by accelerated property tax collections pulling revenue from FY 2019 and reimbursements of prior year expenses and advances reflected in Other Sources.
Fiscal Year To Date -- Year-Over-Year Expenditure Comparison

Analysis of Actual Expenditures for the fiscal year period July - April.

<table>
<thead>
<tr>
<th>Percent of Annual Total</th>
<th>Actual Fiscal Year To Date Expenditures, July - April</th>
<th>F.Y. 2018 YOY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2016 FYTD</td>
<td>2017 FYTD</td>
</tr>
<tr>
<td>53.5% Salaries</td>
<td>$11,771,617</td>
<td>$12,420,702</td>
</tr>
<tr>
<td>25.6% Benefits</td>
<td>$5,832,863</td>
<td>$6,016,707</td>
</tr>
<tr>
<td>14.4% Purchased Services</td>
<td>$3,125,121</td>
<td>$3,446,192</td>
</tr>
<tr>
<td>3.0% Supplies</td>
<td>$656,590</td>
<td>$695,557</td>
</tr>
<tr>
<td>0.0% Capital</td>
<td>$42,317</td>
<td>$19,635</td>
</tr>
<tr>
<td>1.3% Debt, Intergov</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>1.3% Other Objects</td>
<td>$369,445</td>
<td>$378,029</td>
</tr>
<tr>
<td>0.9% Other Uses</td>
<td>$37,041</td>
<td>$582,930</td>
</tr>
<tr>
<td>100% Total Expenditures</td>
<td>$21,834,993</td>
<td>$23,559,752</td>
</tr>
</tbody>
</table>

How do fiscal year-to-date expenditures compare to prior years?

Spending through March is up 4.5 percent over last year. That number is inflated by the H.S.A. contributions that were made during January. Those payments totaled almost $568,000, which are now being offset by significantly lower health insurance premium payments. In addition, $146,000 was paid in lease-purchase payments for the first time in December. These two items account for half of the year-to-date spending growth. Other uses expenditures are down sharply. Last February included the transfer out to implement one-to-one technology for this year.
Fiscal Year To Date (July - April) Actual Revenue Compared to Estimates

FY 2018 To-date Estimated Variance as % of Annual Total

![Graph showing estimated variance as % of annual total revenue]

<table>
<thead>
<tr>
<th>Revenue Category</th>
<th>2018 FYTD Actual July through April</th>
<th>2018 FYTD Estimated July through April</th>
<th>Actual Over/(Under) Estimated Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>K Real Estate Taxes</td>
<td>18,529,980</td>
<td>17,799,647</td>
<td>730,333</td>
</tr>
<tr>
<td>L Public Utility PP Taxes</td>
<td>1,186,819</td>
<td>1,166,208</td>
<td>20,611</td>
</tr>
<tr>
<td>M Income Tax</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>N State Aid (Formula + Restricted)</td>
<td>5,608,225</td>
<td>5,544,797</td>
<td>63,428</td>
</tr>
<tr>
<td>P State Tax Reimb.</td>
<td>1,008,065</td>
<td>1,008,021</td>
<td>44</td>
</tr>
<tr>
<td>Q Other Revenue</td>
<td>706,321</td>
<td>566,569</td>
<td>139,752</td>
</tr>
<tr>
<td>R Total Operating Revenue</td>
<td>27,039,410</td>
<td>26,085,242</td>
<td>954,168</td>
</tr>
<tr>
<td>S Other Non-Op Revenue</td>
<td>134,942</td>
<td>142,336</td>
<td>(7,394)</td>
</tr>
<tr>
<td>T Total Operating Revenue Plus Other Sources</td>
<td>27,174,352</td>
<td>26,227,578</td>
<td>946,774</td>
</tr>
</tbody>
</table>

For the F.Y. 2018 Period: July - April

How do FYTD revenue cash flow estimates compare to actual?

Revenues compared to estimates are distorted by the accelerated property tax payments. State aid overages are because of adding 28 additional students since the beginning of the school year.
Fiscal Year To Date (July - April) Actual Expenditures Compared to Estimates

FY 2018 To-date Estimated Variance as % of Annual Total

<table>
<thead>
<tr>
<th>Salaries</th>
<th>Benefits</th>
<th>Purchased Servi.</th>
<th>Supplies</th>
<th>Capital Outlay Debt, Intergov.</th>
<th>Other Exp</th>
<th>Other Non-Op Expenditure</th>
<th>Net Expense Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>-241.472%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Expenditures: For the F.Y. 2018 Period: July - April

<table>
<thead>
<tr>
<th></th>
<th>Actual July - April</th>
<th>Estimated July - April</th>
<th>Actual Over/ (Under) Estimate Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>K</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>L</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>N</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>O</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R</td>
<td>24,452,289</td>
<td>24,117,829</td>
<td>334,460</td>
</tr>
<tr>
<td>S</td>
<td>24,630,358</td>
<td>24,123,731</td>
<td>506,627</td>
</tr>
<tr>
<td>T</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

How do FYTD expenditure cash flow estimates compare to actual?

Spending through January is above estimates, by about 1.7 percent. The overages in both debt and benefits are from timing. The debt is due to the interest and principal payments on the new lease/purchase, which were forecast in June rather than December. Benefit overspending is because of a higher percentage of staff members choosing the higher tier health plan than expected. This lead to higher than expected H.S.A. contributions, which will be offset going forward by lower health insurance premiums. The $172,000 in additional spending in non-operating is to cover previous year STRS Liicking County ESC underpayments. This spending will not recur going forward.
Monthly Cash Balance Estimates Fiscal Years 2018 and 2019

Projected Monthly Cash Flow

Monthly cash flow estimates

Cash flow estimates remain at or above district guidelines in all months except next January. At the end of 2019, cash balances are expected to be a little above the guideline level for the year. Next January will be tight on cash flow, even if the district passes its levy in May.
Cash Reconciliation

<table>
<thead>
<tr>
<th>SUB-TOTALS</th>
<th>TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Gross Depository Balances:</strong></td>
<td></td>
</tr>
<tr>
<td>ICS MMA</td>
<td>$3,642,996.15</td>
</tr>
<tr>
<td>PARK NATIONAL BANK - NEW GENERAL</td>
<td>251,029.50</td>
</tr>
<tr>
<td>ICS DEMAND</td>
<td>1,576,643.81</td>
</tr>
<tr>
<td>NBC SECURITIES</td>
<td>593,919.06</td>
</tr>
<tr>
<td>STAR OHIO</td>
<td>117,740.63</td>
</tr>
<tr>
<td>PARK NATIONAL BANK-FOOD SERVICES</td>
<td>46,623.53</td>
</tr>
<tr>
<td>PARK NATIONAL BANK-FSA ACCOUNT</td>
<td>26,148.92</td>
</tr>
<tr>
<td><strong>Total Depository Balances (Gross)</strong></td>
<td>$6,173,302.50</td>
</tr>
</tbody>
</table>

| **Adjustments to Bank Balance:** | |
| Cash in Transit to Bank | $17,832.07 |
| Outstanding Checks | 91,159.09 |
| Adjustments | 25.36 |
| **Consolo Scholarship** | |
| **Total Adjustments to Bank Balance** | 73,299.92 |

| Investements: | |
| Treasury Bonds and Notes | $0.00 |
| Certificate of Deposits | 5,560,800.00 |
| Other Securities | 0.00 |
| **Other Investments:** | |
| HOBEN SCHOLARSHIP | 2,875.85 |
| Eikemberry Memorial Acct. | 7,293.46 |
| Consolo Scholarship | 12,293.35 |
| Marshall Account | 2,548.39 |
| **Total Investments** | 5,524,120.85 |

| Cash on Hand: | |
| Petty Cash: | |
| Change Cash: | |
| Cash with Fiscal Agent | 0.00 |
| **Total Cash on Hand** | 0.00 |

| **Total Balances** | $11,624,123.43 |
| **Total Fund Balance** | $11,624,123.43 |

The district has about $11.6 million in total cash as of the end of April. The cash balances have allowed for reinvestment into CDs. In early April we put $3.5 million into 9-month CDs. Based on cash flow, we will need access to this money in January 2019. Another $500,000, tied to the balance in the bond fund, is being invested in 2-year CDs.