Monday, January 6, 2014

The Granville Exempted Village School District Board of Education met in regular session at the District Office on this date. The President of the Board Dr. Jennifer Cornman called the meeting to order at 6:47 p.m. Responding to roll call was: Dr. Jennifer Cornman, Mr. Russell Ginise, Mr. Thomas Miller, and Dr. Kathryn Rentel. Amy Deeds was absent. Also present was Jeff Brown, Superintendent, and Michael Sobul, Treasurer.

Pledge of Allegiance

Recognition of School Board – Presentation of Books to each member

Public Comments
Alison Terry proposed building the GHS Mezzanine Wall Project for wrestling.

Board Reports

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Jennifer Cornman</td>
<td>C-TEC Board</td>
</tr>
<tr>
<td>Dr. Katie Rentel</td>
<td>Granville Education Foundation</td>
</tr>
<tr>
<td>Amy Deeds</td>
<td>Granville Foundation</td>
</tr>
<tr>
<td>Dr. Jennifer Cornman</td>
<td>Legislative Liaison</td>
</tr>
<tr>
<td>Dr. Katie Rentel</td>
<td>Newark-Granville Community Authority</td>
</tr>
</tbody>
</table>

Action Agenda

As recommended by the Superintendent:

01.06.01 Approval of Bus Drivers as Chaperones

Moved by Mr. Ginise, seconded by Dr. Rentel, for Approval of bus drivers to be chaperones for the 2013-2014 school year.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.16.02 Approval of Contract with Speech-Language-Hearing Clinic

Moved by Mr. Miller, and seconded by Dr. Rentel, for Approval of contract with The Ohio State University Speech-Language-Hearing Clinic for the 2013-2014 school year.

On vote: Dr. Cornman, aye, Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.
Consent Agenda

01.06.03 Approval of Routine Business by Consent

Moved by Mr. Miller and seconded by Dr. Rentel for Approval of the following items as recommended by the Superintendent:

Adoption of Minutes: Adopt the minutes of the regular Board of Education meeting held on Monday December 16, 2013 (on file in the Treasurer’s office)

Acceptance of Donations/Gifts:
- A donation of $300.00 from the Granville Rotary towards the Granville High College Fair.
- A cash donation from Andrew and Kelley Wolfe to the Junior class for the prom.

Employment:

1. Classified Staff for 2013-2014 School Year

   * Superintendent recommends employment of the following classified contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

   - Shelby Gaul as a nurse for the middle school effective January 6, 2014 for the remainder of the 2013-2014 school year.

2. Substitute Teacher/Secretaries/Educational Aides for the 2013-2014 School Year

   * Superintendent recommends employment of the following classified contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

   Emma Janszen

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

End of Consent Agenda
Finances

The Treasurer recommends the acceptance of the following agenda items:

01.06.04 Approval of Resolution of Levy Renewal

Moved by Mr. Ginise, seconded by Mr. Miller for Approval of to place the resolution on the ballot for the permanent improvement renewal for the May 6, 2014 election.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.05 Approval of Financial Statements

Moved by Mr. Miller and seconded by Mr. Ginise for Approval of the December, 2013 budget highlights and graphs (on file in the Treasurer's office).

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.06 Approval of Resolution Accepting Amounts and Rates

Moved by Mr. Ginise and seconded by Dr. Rentel for Approval of the resolution to accept the amounts and rates as determined by the budget commission and authoring the necessary tax levies and certifying them to the county auditor.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.07.06 Adjournment

Moved by Dr. Cornman, seconded by Mr. Miller to adjourn the meeting at 7:32 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, absent; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

_______________________________
Dr. Jennifer Cornman, President

_______________________________
Mike Sobul, Treasurer
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. President’s Welcome
4. Roll Call
   Dr. Cornman______Ms. Deeds ______Mr. Ginise _______Mr. Miller ______ Dr. Rentel______
5. Commendations
   OAA Perfect Score: Jacob Teter, a third grade student at Granville Elementary School will
   be recognized for achieving a perfect score on the Ohio Achievement Assessment for
   reading.
   Granville Art Teacher Recognition: Sarah Schimmel, Michelle Dague, Amanda Tucker
   and Vonda McDonald will be recognized for embracing the values of Martin Luther King
   Junior and utilizing his vision through classroom instruction and participation in the
   “Inspired by the Dream” art show.
6. Staff Reports
   • Principal’s Update on CIP and Professional Development
   • Update 5-Year Forecast – Mike
7. Board Discussions
   • Non-Resident Teacher- Student Enrollment
8. Public Comments
   This meeting is a meeting of the Board of Education in public for the purpose of conducting
   the School District’s business and is not to be considered a public community meeting.
   There is a time for public participation during the meeting as indicated in the agenda.

   See Board Policy No. 0169.1 – Public Participation at Board Meetings.
9. Board Reports
   Dr. Jennifer Cornman          C-TEC Board, Legislative Liaison

Our Mission, with the support of the community, is to provide superior educational experiences for students in a personal learning environment.
10. **Action Agenda**

10.01 **Leave of Absence**

*Recommended by the Superintendent.*

**Motion:** Approval for following leave of absence:
- Jon Bennett effective Wednesday, February 26, 2014 for approximately 8-12 weeks.

Dr. Cornman_____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel_____

10.02 **Unpaid Leave of Absence**

*Recommended by the Superintendent.*

**Motion:** Approval for following unpaid leave of absence:
- Jeffrey Knott, bus driver, on Tuesday, February 18, 2014.
- Kim Parkinson, MS education aide, on Friday, April 25, 2014.

Dr. Cornman_____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel_____

10.03 **Maternity/Paternity Leave of Absence**

*Recommended by the Superintendent.*

**Motion:** Approval for following maternity/paternity leave of absence:
- Leslie Malecky, ES teacher, effective January 6, 2014 for 6-8 weeks following the delivery date of March 20, 2014.
- Emily Browder, district speech-language pathologist, effective March 31, 2014 until May 13, 2014.
- James Browder, MS Language Arts teacher, effective March 31, 2014 until April 11, 2014.

Dr. Cornman_____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel_____

10.04 **Recognize Bus Drivers as Chaperones**

*Recommended by the Superintendent.*

**Motion:** Approval of the following bus drivers to be approved as chaperones for the 2013-2014 school year.
Forrest Fairburn
Todd Persinger
Rachel Harris (Van Driver)

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel_____  

10.05 Grant Awarded

*Recommended by the Superintendent.*

**Motion:** Approval of The Beacon Society – Jan Stauber Grant for $250.00 to Sally Gummere and Elizabeth Simmons for the high school students.

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel_____  

10.06 Overnight Field Trips

*Recommended by the Superintendent.*

**Motion:** Approval of the following overnight field trips:

- Granville High School Youth in Government to attend a conference in Columbus. They will leave Thursday, April 3 and return Saturday, April 5, 2014.
- Granville High School China Leadership Summit for 23 students leaving Friday, March 14 and returning Saturday, March 22, 2014.

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel_____  

10.07 ESCCO Contracted Service Agreement

*Recommended by the Superintendent.*

**Motion:** Approval the ESCCO Contracted Service Agreement to employ Cathy Heidelberg as Interim Director of Operations for the period January 10, 2014 through April 30, 2014.

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel_____  

10.08 Director of Human Resources and Operations Job Description

*Recommended by the Superintendent.*

**Motion:** Approval of the Director of Human Resources and Operations Job Description effective 2-10-2014.

Dr. Cornman____Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel_____
10.09 2014-2015 School Calendar

Recommended by the Superintendent.

Motion: Approval of the 2014-2015 school calendar.

Dr. Cornman______Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel______

10.10 Granville High School Course Book

Recommended by the Superintendent.

Motion: Approval of the Granville High School Course Book for the 2014-2015 school year.

Dr. Cornman______Ms. Deeds _____Mr. Ginise _____Mr. Miller_____ Dr. Rentel______

11. Consent Agenda

11.01 Approval of Routine Business by Consent

The Superintendent recommends the acceptance of the following consent items.

A. Adoption of Minutes:

Adopt the minutes of the Organizational Board of Education meeting held on Monday, January 6, 2014 and the regular Board of Education meeting on January 6, 2014. (Attachments)

B. Acceptance of Donations/Gifts

- Donations to the High School Choir from the following: $150.00 from Granville Kiwanis; $50.00 from Granville Music Club; and $200.00 from Granville Rotary.
- A cash donation of $300.00 to the Middle School Archery Club from the Reed family.
- A cash donation of $50.00 to the High School College Fair from Hugh Price, HER Realtors.
- A cello valued at $1200.00 donated to the High School Music Department from David Kratoville.

C. Employment:

1. Classified Staff

Superintendent recommends employment of the following classified contracts pending verification of all licensure requirements and years of experience calculations, and BCII/FBI criminal records check.
• Kimberly Parkinson as a full-time middle school educational aide effective January 22, 2014 for the remainder of the 2013-2014 school year.
• Bonnie Heeter as an educational aide, assigned to a bus route, effective January 15, 2014 for the remainder of the 2013-2014 school year.

2. Substitute Teachers/Secretaries/Educational Aides for the 2013-2014 School Year

Superintendent recommends employment of the following substitute contracts pending verification of all licensure requirements and years of experience calculations, and BCII/FBI criminal records check.

Kimberly McVey

3. Supplemental Contract for the 2013-2014 School Year

Superintendent recommends employment of the following supplemental contracts pending verification of all licensure requirements and years of experience calculations, and BCII/FBI criminal records check.

<table>
<thead>
<tr>
<th>Group 2</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Baseball</td>
<td>Vince Ghiloni</td>
</tr>
<tr>
<td>Head Track</td>
<td>Bob Hollen</td>
</tr>
<tr>
<td>Head Softball</td>
<td>Rae Stuart</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 3</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Varsity Boys Tennis</td>
<td>Keith Mullins</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 4</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Varsity Baseball (.5)</td>
<td>Scott Burkholder</td>
</tr>
<tr>
<td>Assistant Varsity Track</td>
<td>Ron Foehl</td>
</tr>
<tr>
<td>Assistant Varsity Girl’s Lacrosse</td>
<td>Tara Parsley</td>
</tr>
<tr>
<td>Assistant Varsity Track</td>
<td>Jim Reding</td>
</tr>
<tr>
<td>Assistant Varsity Baseball (.5)</td>
<td>Kasey Rosendahl</td>
</tr>
<tr>
<td>Assistant Varsity Boy’s Track</td>
<td>Dave Agosta</td>
</tr>
<tr>
<td>LPDC Committee Member (effective 1-7-2014)</td>
<td>Renee Runyan</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 5</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>MS Boys Track</td>
<td>Eric Minton</td>
</tr>
<tr>
<td>MS Girls Track</td>
<td>Christine Rogerson</td>
</tr>
<tr>
<td>MS Softball</td>
<td>Rachel Watkins</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 6</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant MS Track</td>
<td>Jamie Rogovin</td>
</tr>
<tr>
<td>Assistant MS Track</td>
<td>George Brown</td>
</tr>
</tbody>
</table>
4. Volunteers for the 2013-2014 School Year

Superintendent recommends employment of the following volunteers pending verification of all licensure requirements and years of experience calculations, and BCII/FBI criminal records check.

- John Barker as assistant varsity softball coach.
- Frank Bickle as assistant varsity baseball coach.
- Dick Cartnal as assistant varsity baseball coach.
- Dick Gosnell as assistant varsity softball coach.
- James Green as assistant varsity track coach.
- Terry Miller as assistant varsity lacrosse coach.
- Russ Smith as assistant varsity baseball coach.
- Ryan Sparks as assistant varsity baseball coach.
- Richard Wolever as assistant varsity baseball coach.

5. Resignation

Superintendent recommends with appreciation of service, approval of the following resignation.

- Bonnie Heeter as a full-time bus driver and kindergarten bus driver effective January 15, 2014.
- Kim Pareso, Director of Student Services, effective August 1, 2014.

6. Retirements

Superintendent recommends with appreciation of service, approval of the following retirements:


7. Extended Time Contract

- Emily Browder, Speech and Hearing Therapist, two additional extended-time days effective 2013-2014 school year.

12. Finances

12.01 Financial Statements

Recommended by the Treasurer:

Motion: Approval of the January 2014 Financial Report. (Attachment)
12.02 Granville Intermediate School Land Lab

Recommended by the Treasurer:

Motion: Approval of the GIS Land Lab Fund for activities funded through donations towards the Land Lab effective the 2013-2014 school year.

Dr. Cornman____ Ms. Deeds _____ Mr. Ginise ______ Mr. Miller_____ Dr. Rentel_____

13. Executive Session:

Motion: Enter into Executive Session to consider the employment of a public employee.

Dr. Cornman_____ Ms. Deeds _____ Mr. Ginise ______ Mr. Miller_____ Dr. Rentel_____

14. Adjournment

Motion: To adjourn.

Dr. Cornman_____ Ms. Deeds _____ Mr. Ginise ______ Mr. Miller_____ Dr. Rentel_____
Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the agenda.
B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
D. Each statement made by a participant shall be limited to approximately three (3) minutes duration.
E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
G. The presiding officer may 1) interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1
January Budget Highlights

Summary

We finished January with about $435,000 in cash, about $100,000 more than I anticipated. The main reason was that the property tax advance from the county was about $80,000 above what was expected. With our first February advance, we are now out of the woods.

Revenues

January revenues exceeded estimates by the $80,000 mentioned above. State aid payments were above estimate but will even out through the remainder of the fiscal year.

Expenditures

Purchased Service payments were significantly above estimate because we did not need to delay payments to the extent that was anticipated for cash flow purposes. All other spending categories were below estimates.

Other Issues

There are still issues with state aid calculations and deductions. The state began reporting the new preschool funding and deductions to the ESC, although the pre-school deduction is being double counted. That will hopefully be corrected by our next payment.
Comparison of Current Month’s Cash Flow Estimate vs. Actual

**Fiscal Year 2014**  
For the Month of January

**Note:** Estimates for monthly cash flow must be frozen on revenue and expenditure tabs for this comparison to work properly.

**Revenue Cash Flow Freeze**  
**Expenditure Cash Flow Freeze**

<table>
<thead>
<tr>
<th>Revenue:</th>
<th>Difference for the Month</th>
<th>Actual for the Month</th>
<th>Estimated for the Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.010 - General Property Tax (Real Estate)</td>
<td>79,520</td>
<td>379,520</td>
<td>300,000</td>
</tr>
<tr>
<td>1.020 - Public Utility Personal Property</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>1.030 - Income Tax</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>1.035 - Unrestricted Grants-in-Aid</td>
<td>67,410</td>
<td>526,527</td>
<td>459,117</td>
</tr>
<tr>
<td>1.040 - 1.045 - Restricted Grants-in-Aid</td>
<td>(85)</td>
<td>135</td>
<td>220</td>
</tr>
<tr>
<td>1.050 - Property Tax Allocation</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>1.060 - All Other Operating Revenues</td>
<td>(4,756)</td>
<td>18,244</td>
<td>23,000</td>
</tr>
<tr>
<td>1.070 - Total Revenue</td>
<td>142,089</td>
<td>924,426</td>
<td>782,337</td>
</tr>
</tbody>
</table>

**Other Financing Sources:**

<table>
<thead>
<tr>
<th>Other Financing Sources:</th>
<th>Difference for the Month</th>
<th>Actual for the Month</th>
<th>Estimated for the Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.070 - Total Other Financing Sources</td>
<td>1,900</td>
<td>1,900</td>
<td>-</td>
</tr>
<tr>
<td>2.080 - Total Revenues and Other Financing Sources</td>
<td>143,989</td>
<td>926,326</td>
<td>782,337</td>
</tr>
</tbody>
</table>

**Expenditures:**

<table>
<thead>
<tr>
<th>Expenditures:</th>
<th>Difference for the Month</th>
<th>Actual for the Month</th>
<th>Estimated for the Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.010 - Personnel Services</td>
<td>(16,690)</td>
<td>1,039,310</td>
<td>1,056,000</td>
</tr>
<tr>
<td>3.020 - Employees’ Retirement/Insurance Benefits</td>
<td>(24,876)</td>
<td>478,824</td>
<td>503,700</td>
</tr>
<tr>
<td>3.030 - Purchased Services</td>
<td>92,112</td>
<td>253,812</td>
<td>161,700</td>
</tr>
<tr>
<td>3.040 - Supplies and Materials</td>
<td>(3,680)</td>
<td>42,391</td>
<td>46,071</td>
</tr>
<tr>
<td>3.050 - Capital Outlay</td>
<td>(935)</td>
<td>65</td>
<td>1,000</td>
</tr>
<tr>
<td>3.060 - 4.060 - Intergovernmental, Debt &amp; Interest</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4.300 - Other Objects</td>
<td>6,337</td>
<td>13,337</td>
<td>7,000</td>
</tr>
<tr>
<td>4.500 - Total Expenditures</td>
<td>52,268</td>
<td>1,827,739</td>
<td>1,775,471</td>
</tr>
</tbody>
</table>

**Other Financing Uses:**

<table>
<thead>
<tr>
<th>Other Financing Uses:</th>
<th>Difference for the Month</th>
<th>Actual for the Month</th>
<th>Estimated for the Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.040 - Total Other Financing Uses</td>
<td>(5,835)</td>
<td>1,038</td>
<td>6,873</td>
</tr>
<tr>
<td>5.050 - Total Expenditures and Other Financing Uses</td>
<td>46,433</td>
<td>1,828,777</td>
<td>1,782,344</td>
</tr>
</tbody>
</table>
Projected Monthly Cash Flow, FY 2014

Board Approved Cash Balance Policy

2014 2015
Monday, January 6, 2014

The Granville Exempted Village School District Board of Education held its Organizational and Regular meeting at the District Office on this date. President Pro Tempore, Dr. Jennifer Cornman, chaired the meeting.

Call to Order

President Pro Tempore Dr. Jennifer Cornman called the meeting to order at 6:28 p.m.

Roll Call

Responding to roll call: Dr. Jennifer Cornman, Mr. Russell Ginise, Mr. Thomas Miller, and Dr. Kathryn Rental. Also present was Jeff Brown, Superintendent, and Mike Sobul, Treasurer. Ms. Amy Deeds was absent.

ORGANIZATIONAL MEETING

01.06.01 Election of Board President for 2014

Moved by Mr. Ginise to nominate Dr. Jennifer Cornman as Board President for 2014.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

Moved by Dr. Rentel to approve Dr. Jennifer Cornman as Board President.

Thereupon, the roll was called to elect Dr. Jennifer Cornman as President.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

NEWLY ELECTED PRESIDENT PRESIDING

01.06.02 Election of Board Vice-President for 2014

Moved by Dr. Cornman to nominate Mr. Ginise for Board Vice-President for 2014.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

Moved by Dr. Rentel to approve Mr. Ginise as Board Vice-President.

Thereupon, the roll was called to elect Mr. Ginise as Vice-President.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.
01.06.03 Approval of Board Policies and Regulations Currently in Effect

Moved by Dr. Rentel, seconded by Mr. Ginise to adopt the Granville Exempted Village School District policies and regulations currently in effect at the end of 2013 for 2014 until they are modified by Board action.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.04 Adoption of Agenda and Meeting Notification Procedure

Moved by Mr. Miller, seconded by Mr. Ginise to adopt the Agenda and Meeting Notification Procedure as Presented:

NOTIFICATION OF BOARD MEETINGS

Due notice of all official Board meetings will be given to the press, the public, and all Board members.

Organizational Meeting – A notice of the organizational meeting, including any special or regular meeting following the organizational meeting, will be given in the same manner as notice for regular and special meetings of the Board.

Regular Meetings - A notice of the time and place of the regularly scheduled meetings, or of any change in time or place thereof will be given to the media and those requesting advance personal notice at least 48 hours prior to the meeting.

Special Meetings - A special meeting may be called by the president or treasurer or by any two members of the Board by serving written notice of the time and place of the meeting upon each Board member at least two days before the meeting date. The notice must be signed by the officers and members calling the meeting.

The Board will not hold a special meeting unless it gives at least 24 hours’ notice to the news media who have requested notification, except that, in the event of an emergency, the member or members calling the meeting will notify the media that have requested notification immediately of the time, place, and purpose of the meeting.

Personal Notice of Meetings - Any person who wishes to receive personal notice of any change in time or place of a regular meeting, or of any regular or special meeting of the Board at which any specific type of business is to be discussed, may receive the advance notice by requesting the treasurer to put their name on a mailing list.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.
01.06.05 Board Member/Designee Assignments

Moved by Mr. Ginise and seconded by Dr. Rentel to Approve the following Board Member/Designee Assignments:

2014 Assignments

Granville Recreation District
- Mr. Craig Koester

C-TEC
- Dr. Jennifer Cornman

Granville Education Foundation
- Mr. Thomas Miller

Granville Foundation
- Ms. Amy Deeds

Licking County Tax Incentive Review Committee
- Mr. Michael Sobul

Newark-Granville Community Authority
- Dr. Kathryn Rentel

Granville Village Planning Commission
- Vacant

Granville Chamber of Commerce
- Mr. Jeffrey Brown
- Mr. Michael Sobul

Regional Advisory Council
- Mr. Jeff Brown

Legislative Liaison
- Dr. Jennifer Cornman

Levy Committee
- Mr. Russell Ginise

Resolution Approving Memorandum of Understanding Among Career & Technology Education Centers and its Associate Members for the Purpose of Compliance with Ohio Revised Code Section 3311.19

1. WHEREAS the Granville School District is an associate member of Career & Technology Education Centers (“C-TEC”) Joint Vocational School District.

2. WHEREAS the 130th General Assembly of the State of Ohio amended the statutory requirements for appointing board members of joint vocational school district boards in Amended Substitute House Bill 59 (the “Budget Bill”).

3. WHEREAS the Granville School District Board of Education has reviewed a “Memorandum of Understanding (“MOU”), attached hereto, among C-TEC and its associate members setting forth the Budget Bill’s new legal requirements for appointments to the C-TEC Board of Education under Section 3311.19 of the Ohio Revised Code.

4. WHEREAS the Granville School Board of Education is a party to the MOU.

5. NOW, THEREFORE BE IT RESOLVED that the Granville School District Board of Education hereby approves the MOU and authorizes and directs the Superintendent to execute the MOU.
Granville Board of Education
ORGANIZATIONAL AND REGULAR
MEETING MINUTES
January 6, 2014

Resolution of Appointment to Career & Technology Education Centers Board of Education

1. WHEREAS Career & Technology Education Centers (“C-TEC”) Joint Vocational School District (“JVSD”) has a vacancy on its board;
2. WHEREAS Granville School District is a member of C-TEC and is authorized by the C-TEC “plan” on file with the State Board of Education to appoint an individual (“Appointee”) to fill the vacancy;
3. WHEREAS Granville School District has reviewed the statutory requirements for making the appointment, including those in Ohio Revised Code 3311.19 (as amended) and its requirements that join vocational school district (JVSD) Board members have experienced as chief executive officers, chief financial officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy; and the requirement with JVSD board members represent employers in the region served by the C-TEC and be qualified to consider the state’s workforce needs with an understanding of the skills, training and education needed for current and future employment opportunities in the state; and the requirement that JVSD Board members be selected based on the diversity of the employers in the territory served by [Name of School];
4. WHEREAS Granville School District has performed and documented its due diligence in considering the Appointee’s qualifications, including the Appointee’s qualifications to meet the legal requirements to serve;
5. WHEREAS Granville School District is party to a Memorandum of Understanding (“MOU”) with C-TEC and the other school districts that make up the JVSD and this appointment is in keeping with the terms of the MOU; (Attachment)
6. NOW, THEREFORE BE IT RESOLVED that the Granville School District Board of Education appoints Dr. Jennifer Cornman to the C-Tec Joint Vocational District Board of Education for a three-year term of office to commence on January 6, 2014 and to expire on January 2017.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

Superintendent’s Committee Assignments

Moved by Dr. Rentel, seconded by Mr. Miller to accept the Superintendent’s Committee Assignments:

Benchmark 1: Whole Child Committee
Dr. Jennifer Cornman/Dr. Kathryn Rentel

Benchmark 2: World Class Education Committee
Dr. Kathryn Rentel/Mr. Thomas Miller

Benchmark 3: Operations and Resources Committee
Mr. Russell Ginise

Benchmark 4: Finance Committee
Mr. Thomas Miller/Mr. Russell Ginise

Benchmark 5: Community Committee
Ms. Amy Deeds

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.06 Board Member Compensation

Moved by Mr. Ginise, seconded by Dr. Rentel, to approve board member compensation rates:
For all **new terms** commencing after the date of this resolution, members of the Board of Education shall be compensated at the rate of $25.00 per meeting.

Reference O.R.C. 3313.12, and Article II, Section 20 of the Ohio Constitution prohibits any increase or decrease in compensation of a public officer during his existing term of office. (On file in the Treasurer's office)

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**01.06.07 RESOLUTION TO CREATE SERVICE FUND**

Moved by Mr. Ginise, seconded by Dr. Rentel to approve the following Resolution:

> WHEREAS, such sums of money to be known as the service fund and to be used in paying the expenses of members of the Board and their official representatives, when said expenses are actually incurred in the performance of their duties inside of the school district.

> NOW WHEREAS, be it resolved, that the Board of Education does hereby appropriate for the purpose of said service fund this amount of $3,000.00.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

**01.06.08 Resolution to Establish Board Meeting Times, Dates, and Locations**

Moved by Mr. Miller, seconded by Mr. Ginise to approve the following Resolution:

> BE IT RESOLVED that the Board of Education sets the meeting dates for regular Board meetings and scheduled special meetings as needed. All regular meetings will begin at 6:30 p.m. in the district office. The regular meeting dates may be changed when needed by the Board.

**Proposed Meeting Schedule for Regular Meetings**

<table>
<thead>
<tr>
<th>DATE</th>
<th>Meeting/Work Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, January 6, 2014</td>
<td><strong>Organizational Meeting</strong></td>
</tr>
<tr>
<td></td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>Monday, February 10, 2014</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>Monday, March 4, 2013</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>Monday, March 17, 2014</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>Monday, April 21, 2014</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>Monday, May 12, 2014</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>Monday, May 6, 2013</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>Monday, June 16, 2014</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td>Monday, July 7, 2014</td>
<td>Regular Meeting</td>
</tr>
</tbody>
</table>
Granville Board of Education
ORGANIZATIONAL AND REGULAR
MEETING MINUTES
January 6, 2014

Monday, August 18, 2014 Regular Meeting
Monday, August 26, 2014 Regular Meeting
Monday, September 15, 2014 Regular Meeting
Monday, October 20, 2014 Regular Meeting
Monday, November 17, 2014 Regular Meeting
Monday, December 15, 2014 Regular Meeting

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.09 Adopt Standing Authorizations for the Calendar Year

Moved by Mr. Miller, seconded by Dr. Rentel, that the Board empower the following employees to act on its behalf:

Authorize the Superintendent to Hire Staff between Board Meetings

The Superintendent is authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall [remain in effect until withdrawn by formal action of this Board] [commence on January 7, 2013 and remain in effect through January 2014].

Authorize the Superintendent to Accept Resignations

The Superintendent is authorized, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall [remain in effect until withdrawn by formal action of this Board] [commence on January 7, 2014 and remain in effect through January 2015].

Authorize the Treasurer to Pay Bills and Payroll

Authorizes the Treasurer to pay all bills and payroll liabilities within the limits of the appropriation resolution as bills are received and when merchandise has been received in good condition.
Authorize Memberships for 2014

Authorizes renewal of the following memberships in the following organizations for the 2014 calendar year:

Ohio School Board Association
Metropolitan Educational Council

Authorize Investment of Funds

The Treasurer is authorized to invest in accordance with the current district investment policy interim funds and tax collection advances as they become available for the purpose of realizing interest income for the school district.

Designate the Superintendent as Purchasing Agent

The Superintendent is designated the purchasing agent for all purchases made by the Board of Education up to the limit prescribed by law.

Authorize Participation in State and Federal Projects or Programs

Authorizes the Superintendent and/or the Director of Curriculum and Instruction as the Board’s official representative for submitting all county, state and federal projects or programs.

Authorization for the Superintendent, without further action by the Board, to apply on behalf of said district to participate in any federal and state projects or programs for which approval by said Board is required. Authorizes the Treasurer to pay stipends in the amount specified when authorized by grant applications.

Waive Reading Board Minutes

Authorization to waive the Treasurer reading the Board minutes of prior meetings at the Board of Education regular meeting and special meetings.

Authorize Superintendent To Approve Field Trips

The Superintendent is authorized to approve field trips as needed. Board members will be informed of approved field trips in a timely manner.

Authorize Expenditure of Meeting and Other Incidental Expenses

The Board authorizes the Superintendent to expend public funds for coffee, meals, refreshments and other amenities (i.e., flowers, awards) within the appropriate budgets in compliance with Auditor of State Bulletin 2004-002.
Acceptance of Responsibility for Concession Stand Operations

Authorize the Superintendent to send the required annual letter to the Licking County Health Department accepting responsibility for the concession operations for the Granville Exempted Village School District.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

01.06.10 Adjournment

Moved by Mr. Ginise, seconded by Mr. Miller to adjourn the Organizational Meeting at 6:46 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, absent; Mr. Ginise, aye; Mr. Miller, aye; Dr. Rentel, aye. Motion carried.

CONCLUSION OF ACTIONS REQUIRED FOR ORGANIZATIONAL BUSINESS

REGULAR AGENDA BUSINESS